

# PALLAVI ENGINEERING COLLEGE

(APPROVED BY AICTE, NEW DELHI, AFFILIATED TO JNTUH, HYDERABAD)



R.R DIST 501505, TELANGANA STATE, INDIA

principal@pallaviengineeringcollege.ac.in

\_\_\_\_\_

# 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

# 2019-20 ACADEMIC YEAR PLACEMENT LIST

KANKEDEKAR SHIVANI	B.Tech-CE	Sreenidhi Valuation Research & Analytics PVT.LTD,SECUNDERABAD	1.8LPA
KARKADA SRIDHAR AITHAL	B.Tech-CE	Sreenidhi Valuation Research & Analytics PVT.LTD,SECUNDERABAD	1.8LPA
LALAPPA YOGESH	B.Tech-CE	Sreenidhi Valuation Research & Analytics PVT.LTD,SECUNDERABAD	1.8LPA
MOHAMMED VASEEM UDDIN	B.Tech-CE	Sreenidhi Valuation Research & Analytics PVT.LTD,SECUNDERABAD	1.8LPA
PARLAPALLY SANJAYKUMAR	B.Tech-CE	Sreenidhi Valuation Research & Analytics PVT.LTD,SECUNDERABAD	1.8LPA
PENUGONDA SRINIVAS	B.Tech-CE	Sreenidhi Valuation Research & Analytics PVT.LTD,SECUNDERABAD	1.8LPA
PULUSU SAITEJA	B.Tech-CE	Sreenidhi Valuation Research & Analytics PVT.LTD,SECUNDERABAD	1.8LPA
SADVADI SHIRISHA	B.Tech-CE	Sreenidhi Valuation Research & Analytics PVT.LTD,SECUNDERABAD	1.8LPA
SHIVA KRISHNA	B.Tech-CE	Sreenidhi Valuation Research & Analytics PVT.LTD,SECUNDERABAD	1.8LPA
SYED BILAL HUSSAIN	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
T TIRUMALESH	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
VEMIREDDY SRIKANTH REDDY	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
MOHAMMED AMER	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
RAJU	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
S R MOHAMMAD AZARUDDIN	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
G PRAVEEN KUMAR	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
KAMRE PRAVEEN	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
BAJAR PRIYANKA	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A

BUDDOLA SHIVALEELA	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
CHENNOJU BHARATH	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
DASARI LAXMANKUMAR	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
DHARAVATH SAIKUMAR	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
GAMPA SAIKRISHNA REDDY	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
JAAGATI RENUKA	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
JARAPLA NIRMALA	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
KANDUKURI PREMKUMAR	B.Tech-CE	ECLAT Engg. Consultants, LB NAGAR, HYDERABAD	1.92LP A
BOINI YADAGIRI	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
ESLAVATH NARESH	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
KANATHALA SWATHI	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
PALADUGU PREMCHAND	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
PENINTI NAVIYA	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
R RAJASHEKAR	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
S MANASA	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
TEMPA RAHUL SHEKAR	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
MAYA CHAITANYA	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
AYUSH NISHAD	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
AKULA RAMYA	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
BEJUGAMA SUSMITHA	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
CH SRIJA	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
GATHGUNDEE SARITHA	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
GUGULOTH ASHOK	B.Tech-EEE	BORRI POWER PVT LTD	1.92 LPA
JADAV KIRAN KUMAR	B.Tech-EEE	Radiant Appliances &ELECTX., E CITY, SREENAGAR , HYDERABAD	1.44LP A
K MADHAN MOHAN	B.Tech-EEE	Radiant Appliances &ELECTX., E CITY, SREENAGAR , HYDERABAD	1.44LP A
KOYYADA GAYATHRI	B.Tech-EEE	Radiant Appliances &ELECTX., E CITY, SREENAGAR , HYDERABAD	1.44LP A
MALLESH	B.Tech-EEE	Radiant Appliances &ELECTX., E CITY, SREENAGAR,	1.44LP

		HYDERABAD	Α
RYAKALA ARUN GOUD	B.Tech-EEE	Radiant Appliances & ELECTX., E CITY, SREENAGAR, HYDERABAD	1.44LP A
SHAIK SHARUKH	B.Tech-EEE	Radiant Appliances & ELECTX., E CITY, SREENAGAR, HYDERABAD	1.44LP A
SRIRAMOJU BHANU CHANDER	B.Tech-EEE	Radiant Appliances &ELECTX., E CITY, SREENAGAR , HYDERABAD	1.44LP A
B PRASHANTH	B.Tech-EEE	Radiant Appliances & ELECTX., E CITY, SREENAGAR, HYDERABAD	1.44LP A
BHUKYA NAGA RAJU	B.Tech-EEE	Radiant Appliances & ELECTX., E CITY, SREENAGAR, HYDERABAD	1.86LP A
B SWAPNA	B.Tech-EEE	Radiant Appliances &ELECTX., E CITY, SREENAGAR , HYDERABAD	1.86LP A
B PRAVALIKA	B.Tech-EEE	Radiant Appliances &ELECTX., E CITY, SREENAGAR , HYDERABAD	1.86LP A
CHITTIBOYANA MALLIKARJUNA	B.Tech-EEE	Radiant Appliances &ELECTX., E CITY, SREENAGAR , HYDERABAD	1.86LP A
VANAPARTHI SAIRAM	B.Tech- MECH	SUMAC PHARMA PVT LTD	1.8LPA
BANOTH RAVI	B.Tech- MECH	SUMAC PHARMA PVT LTD	1.8LPA
BHUKYA KRISHNA	B.Tech- MECH	SUMAC PHARMA PVT LTD	1.8LPA
HUSSAIN LAHJI	B.Tech- MECH	SUMAC PHARMA PVT LTD	1.8LPA
ISMAIL PASHA	B.Tech- MECH	SUMAC PHARMA PVT LTD	1.8LPA
JETPAT SAGAR	B.Tech- MECH	SUMAC PHARMA PVT LTD	1.8LPA
MALLELA RAVI TEJA	B.Tech- MECH	SUMAC PHARMA PVT LTD	
MD.FAYAZULLAH	B.Tech- MECH	SUMAC PHARMA PVT LTD	
N.SAI KIRAN	B.Tech- MECH	SUMAC PHARMA PVT LTD	
PRASAD KULKARNII	B.Tech- MECH	SUMAC PHARMA PVT LTD	
SHAIK RABBANI	B.Tech-ME	Radiant Appliances &ELECTX., E CITY, SREENAGAR , HYDERABAD	
S.MANISH	B.Tech-ME	Radiant Appliances &ELECTX., E CITY, SREENAGAR, HYDERABAD	
MD ANJUM	B.Tech-ME	Radiant Appliances & FLECTX F CITY SREENAGAR	
HARISH KUMAR DUBEY	B.Tech-ME	Radiant Appliances & ELECTX., E CITY, SREENAGAR, 1.8	
MD SADRE ALAM	B.Tech-ME	Radiant Appliances & FLECTX F CITY SREENAGAR 1.86	
MD.SHANAWAZ	B.Tech-ME	Radiant Appliances & FLECTX F CITY SREENAGAR 1 86LE	
PURAN SINGH NETAM	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
S.MADARSHAVALI	B.Tech-ME	5 5 7	
Y SNEHA	B.Tech-ME		

A VINEETH	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
BAJARU SANDHYA RANI	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	
BANDARU PRASHANTH	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
BODDUPALLY MALLESH	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	
BUKHYA SWATHI	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	
CHITTHARI SAI KUMAR	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
GUGULOTH GANESH	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
K VENKATESH	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
KARADI SHRAVAN KUMAR	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
KONDAGURLA LINGANNA	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
LONKA SHIVAKRISHNA	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
MAMIDALA RANJITH	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
MOHAMMAD GHOUSE	B.Tech-ME	R.M.C Packaging Systems PVT.LTD	1.8LPA
AELLA ARUN KUMAR	B.Tech-ECE	CAPEGEMINI	4.0 LPA
AJJAMONI SANDHYA	B.Tech-ECE	CAPEGEMINI	4.0 LPA
AKULA SAI KIRAN	B.Tech-ECE	CAPEGEMINI	4.0 LPA
ANUPOJU GAYATHRI	B.Tech-ECE	CAPEGEMINI	4.0 LPA
ASIFA	B.Tech-ECE	CAPEGEMINI	4.0 LPA
BALEM SHIVA SHANKAR	B.Tech-ECE	CAPEGEMINI	4.0 LPA
BURUGUPALLY	D.T. J. ECE	CARECEANIN	40104
HEMALATHA	B.Tech-ECE	CAPEGEMINI	4.0 LPA
CHANDU DIVYA LAKSHMI	B.Tech-ECE	NEURALBRAIN	
CHITTEPU ANURADHA	B.Tech-ECE	NEURALBRAIN	3.5LPA
DEVIREDDY LAVANYA	B.Tech-ECE	NEURALBRAIN	3.5LPA
DUDDALA SAINATH	B.Tech-ECE	NEURALBRAIN	3.5LPA
EDIGI SRINATH GOUD	B.Tech-ECE	NEURALBRAIN	
G DIVYA	B.Tech-ECE	NEURALBRAIN	3.5LPA
GAGIREDDY ANJI REDDY	B.Tech-ECE	CTS , CHENNAI	3.6LPA
GAJJELA SANDEEP KUMAR	B.Tech-ECE	CTS , CHENNAI	3.6LPA
GOLYALA AKHILA	B.Tech-ECE	CTS , CHENNAI	3.6LPA
GOWNI ANJALI	B.Tech-ECE	CTS , CHENNAI	3.6LPA
JAKKIDI SWETHA REDDY	B.Tech-ECE	CTS , CHENNAI	3.6LPA
JELLA LOKESH	B.Tech-ECE	NEURALBRAIN	3.5LPA
JULAKANTI NANDA KISHORE	B.Tech-ECE	NEURALBRAIN	3.5LPA
KAMATHAM SRINIKA	B.Tech-ECE	NEURALBRAIN	3.5LPA
KANURI ARAVIND	B.Tech-ECE	NEURALBRAIN	3.5LPA
LAKKA SRAVYA	B.Tech-ECE	TCS, MADHAPUR, HYDERABAD	3.36LP A
LAMBAKARNAM ANIL KUMAR	B.Tech-ECE	TCS, MADHAPUR, HYDERABAD	3.36LP A
M SAI TEJA	B.Tech-ECE	TCS, MADHAPUR, HYDERABAD	3.36LP A
MADDINENI VIJAY	B.Tech-ECE	TCS, MADHAPUR, HYDERABAD	3.36LP A
MVENKATA NAGA DURGA SAI VAMSI	B.Tech-ECE	TCS, MADHAPUR, HYDERABAD	3.36LP A
MAROJU MEGHANA	B.Tech-ECE	TCS, MADHAPUR, HYDERABAD	3.36LP A

MEDASANI SREEJA	B.Tech-ECE	TCS, MADHAPUR, HYDERABAD	3.36LP A
MUDUGANTI MANVITHA	B.Tech-ECE	TCS, MADHAPUR, HYDERABAD	3.36LP A
B DINESH	B.Tech-CSE	NEURALBRAIN	3.5LPA
B MADHURA	B.Tech-CSE	NEURALBRAIN	3.5LPA
B VISHAL	B.Tech-CSE	NEURALBRAIN	3.5LPA
B SAMATHA	B.Tech-CSE	NEURALBRAIN	3.5LPA
B YASHWANTH SAI SINGH	B.Tech-CSE	NEURALBRAIN	3.5LPA
B VAMSHIKALYAN	B.Tech-CSE	NEURALBRAIN	3.5LPA
C M KAVYA	B.Tech-CSE	NEURALBRAIN	3.5LPA
C UMESH	B.Tech-CSE	NEURALBRAIN	3.5LPA
D SHIRISHA	B.Tech-CSE	NEURALBRAIN	3.5LPA
G VINEETH REDDY	B.Tech-CSE	NEURALBRAIN	3.5LPA
G KAVYA	B.Tech-CSE	NEURALBRAIN	3.5LPA
G SRAVANTHI	B.Tech-CSE	NEURALBRAIN	3.5LPA
K MANISH KUMAR	B.Tech-CSE	NEURALBRAIN	3.5LPA
K SURYA PRAKASH	B.Tech-CSE	NEURALBRAIN	3.5LPA
K SOWMYA	B.Tech-CSE	NEURALBRAIN	3.5LPA
K SIDDHARTHA	B.Tech-CSE	CGS,CHENNAI	5LPA
K MANOJ	B.Tech-CSE	CGS,CHENNAI	5LPA
KIRAN RANI	B.Tech-CSE	CGS,CHENNAI	5LPA
K SAISAHRUTHI	B.Tech-CSE	CGS,CHENNAI	5LPA
K POOJITHA	B.Tech-CSE	TCS	3.37 LPA
K SRAVANI	B.Tech-CSE	TCS	3.37 LPA
K KAVYA	B.Tech-CSE	TCS	3.37 LPA
L SPOORTHI	B.Tech-CSE	TCS	3.37 LPA
M SABITHA	B.Tech-CSE	TCS	3.37 LPA
M VENKATESH	B.Tech-CSE	TCS	3.37 LPA
M PRAVEEN	B.Tech-CSE	TCS	3.37 LPA
M VIVEK	B.Tech-CSE	TCS	3.37 LPA
N PRANAY KUMAR	B.Tech-CSE	TCS	3.37 LPA
NARESH	B.Tech-CSE	TCS	3.37
N GANESH	B.Tech-CSE	TCS	3.37
P SRIKANTH	B.Tech-CSE	TCS	3.37
			1 LPA 3.37
P POOJITHA	B.Tech-CSE	TCS	LPA
R KEERTHANA	B.Tech-CSE	TCS	3.37 LPA

R RAMAWAT	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
R SARITHA	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
R UPENDER	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
S BHARATH GOUD	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
SALMA SULTANA	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
S SRAVANI	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
S ANAND	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
S VEENA REDDY	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
SRIYA M	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
T REVANTH RAO	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
T KEERTHI PRASAD	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
V SRAVANI	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA
Y CHANDRA SHEKAR	B.Tech-CSE	Open DG,MADHAPUR, HYDERABAD	1.8LPA

PRINCIPAL

PALLAVI ENGINEERING COLLEGE

KUNTLOOR (V), ABDULLAPURMET (M),

RANGA REDDY DIST-501 505.



#### **Borri Power India Private Limited**

DATE: 12-03-2020

Dear B TECH EEE Final Year students

PALLAVI ENGINEERING COLLEGE

Congratulations! We are please to confirm that you have been selected to work for **BORRI POWER SYSTEMS]**. We are delighted to make you the following job offer:

The position we are offering you is that of **GRADUATE ENGINEER TRAINEE** with an annual cost to company of **1,92,000**. This position reports to **N .NAVEEN KUMAR**.

The following students have been selected for doing the internship with our organization for a duration of 6 months. The interns further will be assessed at the end of their internship and the selected will be offered for the full time employment thereupon.

SL	STUDENT NAME(B.Tech-CE)
No.	
1	BOINI YADAGIRI
2	ESLAVATH NARESH
3	KANATHALA SWATHI
4	PALADUGU PREMCHAND
5	PENINTI NAVIYA
6	R RAJASHEKAR
7	S MANASA
8	TEMPA RAHUL SHEKAR
9	MAYA CHAITANYA
10	AYUSH NISHAD
11	AKULA RAMYA
12	BEJUGAMA SUSMITHA
13	CH SRIJA
14	GATHGUNDEE SARITHA
15	GUGULOTH ASHOK

Your Sincerely,



Plot no: 69, Nagarjuna Hills Rd, Mothi Nagar, Nagarjuna Hills, Punjagutta, Hyderabad, Telangana 500082



01 MARCH 2020

To The Head of Civil Engineering Department Pallavi Engineering College Kuntloor Village, Hayathnagar Hyderabad.

Subject: Internship offer

The following students have been selected for doing the internship with our organization for a duration of 6 months. The interns further will be assessed at the end of their internship and the selected will be offered for the full time employment thereupon.

SI N.	STUDENT NAME (B.Tech-CE)	ID No.
01	SYED BILAL HUSSAIN	166F1A0133
2	T TIRUMALESH	166F1A0134
3	VEMIREDDY SRIKANTH REDDY	166F1A0136
4	MOHAMMED AMER	166F1A0150
5	RAJU	166F1A0152
6	S R MOHAMMAD AZARUDDIN	166F1A0153
7	MD.RAJIV RIZWI	166F1A01588
8	BANOTH KALYAN	156F1A0105
9	SURESH	156F1A0134
10	GADIPALLI PRASANNA	156F1A0114
11	BOSKA MADHU	156F5A0105
12	CHAKALI VIJAY KUMAR	156F5A0106
13	K.RAMESH	156F5A0110



14	MADASU GAYATHRI	166F1A0138
15	BATHANA KETHAN	166F1A0142
16	M.BALA SAI	166F1A0146
17	MD.SABAN AFRIDI	166F1A0148

Thanks & Regards

Authorized Signatory
For M/S. Eclat Engineering Consultants



Capgemini Technology Services India Limited (Formerly known as IGATE Global Solutions Limited) IT 1, IT 2, Airol MIDC, Thank - Belapur Road, Navi Mumbai 400708, Maharashtra, India. Tel: +91 22 7144 4283 | Fax: +91 22 7141 2121 www.capgemini.com/in-en

Superset ID: 1892806

Letter of Intent ("LOI")

#### Dear AELLA ARUN KUMAR

With reference to your interview conducted by us, we are pleased to inform that you have been shortlisted for the position of **Analyst** and **A4** with **Capgemini Technology Services India Limited** (hereinafter referred to as"Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in **Annexure 1** to this letter.

The final Employment Offer Letter shall be subject to your successful completion of all curricular requirements as laid down by the University/ Institute for award of the degree/ diploma and the minimum passing percentage/ grade/ rank/ class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your pre-joining trainings and final semester degree/ diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting during the course of your training and employment with Capgemini.

Upon accepting this LOI, you will be provided access to the ADAPT (Accelerated Digital Aid for Preonboarding Talent) eLearning platform which allows you to learn and master the concepts and skills required to be industry ready. The learning will be a self-paced journey inclusive of assignments, assessments and webinars as deemed appropriate by Capgemini and the successful completion of the same is a prerequisite for joining Capgemini.

- 1. You are expected to enter into an employment agreement with Capgemini which shall contain details including the scope, terms and conditions of your employment and the contractual obligation with Capgemini.
- 2. You will be on probation for a period of six months from your date of joining and subject to satisfactory performance your employment will be confirmed (vide written confirmation) at the end of six months.
- During your probation you may be required to undergo classroom trainings for such duration as deemed necessary by Capgemini and your performance will be evaluated periodically during such training period

Capgemini reserves the right to decide the continuance of your further training and your employment depending on your performance in its opinion.

The terms of this Letter of Intent shall remain confidential and are not to be disclosed to any third party.

You may note that this letter should neither be construed as an offer of employment from Capgemini nor should it in any manner confirm our intent to make you an offer of employment. We may, at any time, at our discretion, revoke this Letter of Intent.

We would request you to go through the above terms, and let us know if they are acceptable to you, within seven days of the issuance of this letter.

We look forward to hearing from you. Should you have any query, please do not hesitate to contact fresherhiring.in@capgemini.com, please ensure below format of email subject -

- For queries on Letter of Intent (LOI), write to use with e-mail subject as: Query on LOI Superset ID 1892806
- For queries about on-boarding process, please note the on-boarding communication will be sent once your document validation and verification process is completed. For further queries, write to use with e-mail subject as: Query on On-Boarding - Superset ID 1892806
- In case of any other query, write to use with e-mail subject as: Other Queries- Superset
   ID 1892806

Thanking you, Yours Sincerely, For & On Behalf of Capgemini

**AELLA ARUN KUMAR** 

**Head - Fresher Hiring** 

This is a system generated document and does not need a signature

## **Analyst and A4**

Your all-inclusive annual target compensation (on a cost to company basis) will be INR 4,00,000/(Rupees Four Lakh only). On completion of 1 year of service from your date of joining, you will receive fixed one-time incentive of INR 25,000/- (Rupees Twenty Five Thousand only). Based on your Date of Joining, your compensation shall be paid monthly. The company shall deduct tax at source at the time of making payment.

# For & On Behalf of Capgemini

Tejinder Sethi Head - Fresher Hiring

This is a system generated document and does not need a signature

Regd Office: Pune Hinjewadi Regd, Office No. 14, Rajiv Gandhi Infotech Park, Hinjewadi Phase III, MIDC SEZ, Village Man. Taluka Mulshi, Pune - 411057, Maharashtra, India, Tel: +91 20 6699 1000 | Fax: +91 20 6699 5050 | CIN: U85110PN1993PLC145950

PRINCIPAL
PRINCIPAL
PALLAVI ENCINE GRING COLLEGE
PALLAVI ENCINE GRING OF Technology & Science
(In)
(Formarly Nagora College Co



Capgemini Technology Services India Limited (Formerly known as IGATE Global Solutions Limited IT 1, IT 2, Airol MIDC, Thane - Belegur Road, Navi Mumbal 400708, Maharashtra, India Tel: +91 22 7144 4283 | Fax: +91 22 7141 2121 www.capgemini.com/in-en

Superset ID: 1892806

Letter of Intent ("LOI")

#### Dear AJJAMONI SANDHYA

With reference to your interview conducted by us, we are pleased to inform that you have been shortlisted for the position of **Analyst** and **A4** with **Capgemini Technology Services India Limited** (hereinafter referred to as"Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in **Annexure 1** to this letter.

The final Employment Offer Letter shall be subject to your successful completion of all curricular requirements as laid down by the University/ Institute for award of the degree/ diploma and the minimum passing percentage/ grade/ rank/ class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your pre-joining trainings and final semester degree/ diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting during the course of your training and employment with Capgemini.

Upon accepting this LOI, you will be provided access to the ADAPT (Accelerated Digital Aid for Preonboarding Talent) eLearning platform which allows you to learn and master the concepts and skills required to be industry ready. The learning will be a self-paced journey inclusive of assignments, assessments and webinars as deemed appropriate by Capgemini and the successful completion of the same is a prerequisite for joining Capgemini.

- 1. You are expected to enter into an employment agreement with Capgemini which shall contain details including the scope, terms and conditions of your employment and the contractual obligation with Capgemini.
- 2. You will be on probation for a period of six months from your date of joining and subject to satisfactory performance your employment will be confirmed (vide written confirmation) at the end of six months.
- During your probation you may be required to undergo classroom trainings for such duration as deemed necessary by Cappemini and your performance will be evaluated periodically during such training period

Capgemini reserves the right to decide the continuance of your further training and your employment depending on your performance in its opinion.

The terms of this Letter of Intent shall remain confidential and are not to be disclosed to any third party.

You may note that this letter should neither be construed as an offer of employment from Capgemini nor should it in any manner confirm our intent to make you an offer of employment. We may, at any time, at our discretion, revoke this Letter of Intent.

We would request you to go through the above terms, and let us know if they are acceptable to you, within seven days of the issuance of this letter.

We look forward to hearing from you. Should you have any query, please do not hesitate to contact fresherhiring.in@capgemini.com, please ensure below format of email subject -

- For queries on Letter of Intent (LOI), write to use with e-mail subject as: Query on LOI -Superset ID 1892806
- For queries about on-boarding process, please note the on-boarding communication will be sent once your document validation and verification process is completed. For further queries, write to use with e-mail subject as: Query on On-Boarding - Superset ID 1892806
- In case of any other query, write to use with e-mail subject as: Other Queries- Superset ID 1892806

Thanking you,
Yours Sincerely,
For & On Behalf of Capgemini

AJJAMONI SANDHYA

**Head - Fresher Hiring** 

This is a system generated document and does not need a signature

#### **Analyst and A4**

Your all-inclusive annual target compensation (on a cost to company basis) will be INR 4,00,000/-(Rupees Four Lakh only). On completion of 1 year of service from your date of joining, you will receive fixed one-time incentive of INR 25,000/- (Rupees Twenty Five Thousand only). Based on your Date of Joining, your compensation shall be paid monthly. The company shall deduct tax at source at the time of making payment.

# For & On Behalf of Capgemini

Tejinder Sethi Head - Fresher Hiring

This is a system generated document and does not need a signature

Regd Office: Pune Hinjewadi Regd, Office No. 14, Rajiv Gandhi Infotech Park, Hinjewadi Phase III, MIDC SEZ, Village Man, Taluka Mulshi, Pune - 411057, Maharashtra, India. Tel: +91 20 6699 1000 | Fax: +91 20 6699 5050 | CIN: U85110PN1993PLC145950





Capgemini Technology Services India Limited (Formerly known as IGATE Global Solutions Limited IT 1. IT 2. Alrol MIDC. Thane - Belapur Road, Navi Mumbel 400708, Maharashtra, India. Tel: +91.22.7144.4283 | Fax: +91.22.7141.2121 www.capgemini.com/iri-en

Superset ID: 1892806

Letter of Intent ("LOI")

Dear AKULA SAI KIRAN

With reference to your interview conducted by us, we are pleased to inform that you have been shortlisted for the position of **Analyst** and **A4** with **Capgemini Technology Services India Limited** (hereinafter referred to as"Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in **Annexure 1** to this letter.

The final Employment Offer Letter shall be subject to your successful completion of all curricular requirements as laid down by the University/ Institute for award of the degree/ diploma and the minimum passing percentage/ grade/ rank/ class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your pre-joining trainings and final semester degree/ diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting during the course of your training and employment with Capgemini.

Upon accepting this LOI, you will be provided access to the ADAPT (Accelerated Digital Aid for Preonboarding Talent) eLearning platform which allows you to learn and master the concepts and skills required to be industry ready. The learning will be a self-paced journey inclusive of assignments, assessments and webinars as deemed appropriate by Capgemini and the successful completion of the same is a prerequisite for joining Capgemini.

- 1. You are expected to enter into an employment agreement with Capgemini which shall contain details including the scope, terms and conditions of your employment and the contractual obligation with Capgemini.
- 2. You will be on probation for a period of six months from your date of joining and subject to satisfactory performance your employment will be confirmed (vide written confirmation) at the end of six months.
- 3. During your probation you may be required to undergo classroom trainings for such duration as deemed necessary by Capgemini and your performance will be evaluated periodically during such training period

Capgemini reserves the right to decide the continuance of your further training and your employment depending on your performance in its opinion.

The terms of this Letter of Intent shall remain confidential and are not to be disclosed to any third party.

You may note that this letter should neither be construed as an offer of employment from Capgemini nor should it in any manner confirm our intent to make you an offer of employment. We may, at any time, at our discretion, revoke this Letter of Intent.

We would request you to go through the above terms, and let us know if they are acceptable to you, within seven days of the issuance of this letter.

We look forward to hearing from you. Should you have any query, please do not hesitate to contact fresherhiring.in@capgemini.com, please ensure below format of email subject -

- For queries on Letter of Intent (LOI), write to use with e-mail subject as: Query on LOI -Superset ID 1892806
- For queries about on-boarding process, please note the on-boarding communication will be sent once your document validation and verification process is completed. For further queries, write to use with e-mail subject as: Query on On-Boarding Superset ID 1892806
- In case of any other query, write to use with e-mail subject as: Other Queries- Superset ID 1892806

Thanking you,
Yours Sincerely,
For & On Behalf of Cappemini

AKULA SAI KIRAN

Head - Fresher Hiring

This is a system generated document and does not need a signature

#### Analyst and A4

Your all-inclusive annual target compensation (on a cost to company basis) will be INR 4,00,000/(Rupees Four Lakh only). On completion of 1 year of service from your date of joining, you will receive fixed one-time incentive of INR 25,000/- (Rupees Twenty Five Thousand only). Based on your Date of Joining, your compensation shall be paid monthly. The company shall deduct tax at source at the time of making payment.

# For & On Behalf of Capgemini

Tejinder Sethi Head - Fresher Hiring

This is a system generated document and thes not need a signature

Regd Office: Pune Hinjewadi Regd, Office No. 14, Rajiv Gandhi Infotech Park, Hinjewadi Phase III, MIDC SEZ, Village Man, Taluka Mulshi, Pune - 411057, Maharashtra, India, Tel: +91 20 6699 1000 | Fax. +91 20 6699 5050 | CIN: U85110PN1993PLC145950

PRINCIPAL
PRINCI



Capgemini Tachnology Services India Limited (Formerly known as IGATE Global Solutions Limited) IT 1, IT 2, Alrol MIDC. Thane - Belapur Road, Navi Mumbar 400708, Maharashtra, India. Tel: +91 22 7144 4288 | Fax: +91 22 7141 2121 www.capgemini.com/in-en

Superset ID: 1892806

Letter of Intent ("LOI")

Dear ANUPOJU GAYATHRI

With reference to your interview conducted by us, we are pleased to inform that you have been shortlisted for the position of **Analyst** and **A4** with **Capgemini Technology Services India Limited** (hereinafter referred to as"Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in **Annexure 1** to this letter.

The final Employment Offer Letter shall be subject to your successful completion of all curricular requirements as laid down by the University/ Institute for award of the degree/ diploma and the minimum passing percentage/ grade/ rank/ class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your pre-joining trainings and final semester degree/ diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting during the course of your training and employment with Capgemini.

Upon accepting this LOI, you will be provided access to the ADAPT (Accelerated Digital Aid for Preonboarding Talent) eLearning platform which allows you to learn and master the concepts and skills required to be industry ready. The learning will be a self-paced journey inclusive of assignments, assessments and webinars as deemed appropriate by Capgemini and the successful completion of the same is a prerequisite for joining Capgemini.

- 1. You are expected to enter into an employment agreement with Capgemini which shall contain details including the scope, terms and conditions of your employment and the contractual obligation with Capgemini.
- 2. You will be on probation for a period of six months from your date of joining and subject to satisfactory performance your employment will be confirmed (vide written confirmation) at the end of six months.
- 3. During your probation you may be required to undergo classroom trainings for such duration as deemed necessary by Cappemini and your performance will be evaluated periodically during such training period

Capgemini reserves the right to decide the continuance of your further training and your employment depending on your performance in its opinion.

The terms of this Letter of Intent shall remain confidential and are not to be disclosed to any third party.

You may note that this letter should neither be construed as an offer of employment from Capgemini nor should it in any manner confirm our intent to make you an offer of employment. We may, at any time, at our discretion, revoke this Letter of Intent.

We would request you to go through the above terms, and let us know if they are acceptable to you, within seven days of the issuance of this letter.

We look forward to hearing from you. Should you have any query, please do not hesitate to contact fresherhiring.in@capgemini.com, please ensure below format of email subject -

- For queries on Letter of Intent (LOI), write to use with e-mail subject as: Query on LOI -Superset ID 1892806
- For queries about on-boarding process, please note the on-boarding communication will be sent once your document validation and verification process is completed. For further queries, write to use with e-mail subject as: Query on On-Boarding - Superset ID 1892806
- In case of any other query, write to use with e-mail subject as: Other Queries- Superset
   ID 1892806

Thanking you,
Yours Sincerely,
For & On Behalf of Capgemini

ANUPOJU GAYATHRI

Head - Fresher Hiring

This is a system generated document and does not need a signature

## **Analyst and A4**

Your all-inclusive annual target compensation (on a cost to company basis) will be INR 4,00,000/(Rupees Four Lakh only). On completion of 1 year of service from your date of joining, you will receive fixed one-time incentive of INR 25,000/- (Rupees Twenty Five Thousand only). Based on your Date of Joining, your compensation shall be paid monthly. The company shall deduct tax at source at the time of making payment.

#### For & On Behalf of Capgemini

Tejinder Sethi Head - Fresher Hiring

This is a system generated document and does not need a signature

Regd Office: Pune Hinjewadi Regd Office No 14, Rajiv Gandhi Infotech Park, Hinjewadi Phase III, MIDC SEZ, Village Man, Taluka Mulshi, Pune - 411057. Maharashtra India Tel: +91 20 6699 1000 | Fax: +91 20 6699 5050 | CIN: U85110PN1993PLC145950





Capgemini Technology Services India Limited (Formerly known as IGATE Global Solutions Limited) IT 1, IT 2, Airol MIDC. Thane - Belapur Road Navi Mumbal 400708, Maharashtra, India. Tel. +91 22 7144 4283 | Fax: +91 22 7141 2121 www.capgemini.com/in-en

Superset ID: 1892806

Letter of Intent ("LOI")

#### Dear ASIFA

With reference to your interview conducted by us, we are pleased to inform that you have been shortlisted for the position of **Analyst** and **A4** with **Capgemini Technology Services India Limited** (hereinafter referred to as"Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in **Annexure 1** to this letter.

The final Employment Offer Letter shall be subject to your successful completion of all curricular requirements as laid down by the University/ Institute for award of the degree/ diploma and the minimum passing percentage/ grade/ rank/ class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your pre-joining trainings and final semester degree/ diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting during the course of your training and employment with Capgemini.

Upon accepting this LOI, you will be provided access to the ADAPT (Accelerated Digital Aid for Preonboarding Talent) eLearning platform which allows you to learn and master the concepts and skills required to be industry ready. The learning will be a self-paced journey inclusive of assignments, assessments and webinars as deemed appropriate by Capgemini and the successful completion of the same is a prerequisite for joining Capgemini.

- 1. You are expected to enter into an employment agreement with Capgemini which shall contain details including the scope, terms and conditions of your employment and the contractual obligation with Capgemini.
- 2. You will be on probation for a period of six months from your date of joining and subject to satisfactory performance your employment will be confirmed (vide written confirmation) at the end of six months.
- During your probation you may be required to undergo classroom trainings for such duration as deemed necessary by Cappemini and your performance will be evaluated periodically during such training period

Capgemini reserves the right to decide the continuance of your further training and your employment depending on your performance in its opinion.

The terms of this Letter of Intent shall remain confidential and are not to be disclosed to any third party.

You may note that this letter should neither be construed as an offer of employment from Capgemini nor should it in any manner confirm our intent to make you an offer of employment. We may, at any time, at our discretion, revoke this Letter of Intent.

We would request you to go through the above terms, and let us know if they are acceptable to you, within seven days of the issuance of this letter.

We look forward to hearing from you. Should you have any query, please do not hesitate to contact fresherhiring.in@capgemini.com, please ensure below format of email subject -

- For queries on Letter of Intent (LOI), write to use with e-mail subject as: Query on LOI -Superset ID 1892806
- For queries about on-boarding process, please note the on-boarding communication will be sent once your document validation and verification process is completed. For further queries, write to use with e-mail subject as: Query on On-Boarding - Superset ID 1892806
- In case of any other query, write to use with e-mail subject as: Other Queries- Superset
   ID 1892806

Thanking you,
Yours Sincerely,
For & On Behalf of Capgemini

**ASIFA** 

**Head - Fresher Hiring** 

This is a system generated recument and does not need a signature

#### **Analyst and A4**

Your all-inclusive annual target compensation (on a cost to company basis) will be INR 4,00,000/-(Rupees Four Lakh only). On completion of 1 year of service from your date of joining, you will receive fixed one-time incentive of INR 25,000/- (Rupees Twenty Five Thousand only). Based on your Date of Joining, your compensation shall be paid monthly. The company shall deduct tax at source at the time of making payment.

#### For & On Behalf of Capgemini

Tejinder Sethi Head - Fresher Hiring

This is a system generated document and does not need a signature

Regd Office: Pune Hinjewadi Regd. Office No. 14, Rajiv Gandhi Infotech Park, Hinjewadi Phase III, MIDC SEZ, Village Man, Taluka Mulshi, Pune - 411057, Maharashtra, India, Tel: +91 20 6699 1000 | Fax: +91 20 6699 5050 | CIN: U85110PN1993PLC145950





Cappemini Technology Services India Limited
(Formerly known as IGATE Global Solutions Limited)
IT 1, IT 2, Airol MIDC Thane - Belapur Road,
Navi Mumbai 400708, Maharashtra, India.
Tel: +91 22 7144 4283 | Fax: +91 22 7141 2121
www.cappemini.com/in-en

**Superset ID: 1892806** 

Letter of Intent ("LOI")

#### Dear BALEM SHIVA SHANKAR

With reference to your interview conducted by us, we are pleased to inform that you have been shortlisted for the position of **Analyst** and **A4** with **Capgemini Technology Services India Limited** (hereinafter referred to as "Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in **Annexure 1** to this letter.

The final Employment Offer Letter shall be subject to your successful completion of all curricular requirements as laid down by the University/ Institute for award of the degree/ diploma and the minimum passing percentage/ grade/ rank/ class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your pre-joining trainings and final semester degree/ diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting during the course of your training and employment with Capgemini.

Upon accepting this LOI, you will be provided access to the ADAPT (Accelerated Digital Aid for Preonboarding Talent) eLearning platform which allows you to learn and master the concepts and skills required to be industry ready. The learning will be a self-paced journey inclusive of assignments, assessments and webinars as deemed appropriate by Cappemini and the successful completion of the same is a prerequisite for joining Cappemini.

- You are expected to enter into an employment agreement with Capgemini which shall contain details including the scope, terms and conditions of your employment and the contractual obligation with Capgemini.
- 2. You will be on probation for a period of six months from your date of joining and subject to satisfactory performance your employment will be confirmed (vide written confirmation) at the end of six months.
- During your probation you may be required to undergo classroom trainings for such duration as deemed necessary by Capgemini and your performance will be evaluated periodically during such training period

Capgemini reserves the right to decide the continuance of your further training and your employment depending on your performance in its opinion.

The terms of this Letter of Intent shall remain confidential and are not to be disclosed to any third party.

You may note that this letter should neither be construed as an offer of employment from Capgemini nor should it in any manner confirm our intent to make you an offer of employment. We may, at any time, at our discretion, revoke this Letter of Intent.

We would request you to go through the above terms, and let us know if they are acceptable to you, within seven days of the issuance of this letter.

We look forward to hearing from you. Should you have any query, please do not hesitate to contact fresherhiring.in@capgemini.com, please ensure below format of email subject -

- For queries on Letter of Intent (LOI), write to use with e-mail subject as: Query on LOI -Superset ID 1892806
- For queries about on-boarding process, please note the on-boarding communication will be sent once your document validation and verification process is completed. For further queries, write to use with e-mail subject as: Query on On-Boarding - Superset ID 1892806
- In case of any other query, write to use with e-mail subject as: Other Queries- Superset ID 1892806

Thanking you,
Yours Sincerely,
For & On Behalf of Capgemini

**BALEM SHIVA SHANKAR** 

Head - Fresher Hiring

This is a system generated document and does not head a signature

## Analyst and A4

Your all-inclusive annual target compensation (on a cost to company basis) will be INR 4,00,000/-(Rupees Four Lakh only). On completion of 1 year of service from your date of joining, you will receive fixed one-time incentive of INR 25,000/- (Rupees Twenty Five Thousand only). Based on your Date of Joining, your compensation shall be paid monthly. The company shall deduct tax at source at the time of making payment.

# For & On Behalf of Capgemini

Tejinder Sethi Head - Fresher Hiring

This is a system generalled document and does not need a signature

Regd Office: Pune Hinjewadi Regd Office No. 14. Rajiv Gandhi Infotech Park, Hinjewadi Phase III. MIDC SEZ, Village Man, Taluka Mulshi, Pune - 411057, Maharashtra, India, Tel: +91 20 6699 1000 | Fax: +91 20 6699 5050 | CIN U85110PN1993PLC145950

PRINCIPAL
PRINCIPAL
PRINCIPAL
PALLAVI ENCINSERUNG COLLEGE
PALLAVI ENCINSERUNG of Technology & Science
Formerly Nagoia Institute of Technology & Science
(Formerly Nagoia Institute of Technology & Science
(Former



Capgemini Technology Services India Limited (Formerly known as IGATE Global Solutions Limited) IT 1, IT 2, Airol MIDC, Thane - Belapur Road, Navi Mumbai 400708, Maharashtra, India Tel: +91 22 7144 4283 | Fax: +91 22 7141 2121 www.capgeminl.com/in-en

Superset ID: 1892806

Letter of Intent ("LOI")

# Dear BURUGUPALLY HEMALATHA

With reference to your interview conducted by us, we are pleased to inform that you have been shortlisted for the position of **Analyst** and **A4** with **Capgemini Technology Services India Limited** (hereinafter referred to as"Capgemini").

In this regard, we are proposing compensation package and benefits, the details of which are set forth in **Annexure 1** to this letter.

The final Employment Offer Letter shall be subject to your successful completion of all curricular requirements as laid down by the University/ Institute for award of the degree/ diploma and the minimum passing percentage/ grade/ rank/ class as determined by Capgemini.

The location of your initial reporting and training and the date of your joining would be communicated to you in due course of time post successful completion of your pre-joining trainings and final semester degree/ diploma examination.

The date of joining and the location of posting will be purely based on business requirements of Capgemini. Capgemini solely reserves the right to make any changes to the date of joining and the location of posting during the course of your training and employment with Capgemini.

Upon accepting this LOI, you will be provided access to the ADAPT (Accelerated Digital Aid for Preonboarding Talent) eLearning platform which allows you to learn and master the concepts and skills required to be industry ready. The learning will be a self-paced journey inclusive of assignments, assessments and webinars as deemed appropriate by Capgemini and the successful completion of the same is a prerequisite for joining Capgemini.

- You are expected to enter into an employment agreement with Capgemini which shall contain details including the scope, terms and conditions of your employment and the contractual obligation with Capgemini.
- 2. You will be on probation for a period of six months from your date of joining and subject to satisfactory performance your employment will be confirmed (vide written confirmation) at the end of six months.
- During your probation you may be required to undergo classroom trainings for such duration as deemed necessary by Cappemini and your performance will be evaluated periodically during such training period

Capgemini reserves the right to decide the continuance of your further training and your employment depending on your performance in its opinion.

The terms of this Letter of Intent shall remain confidential and are not to be disclosed to any third party.

You may note that this letter should neither be construed as an offer of employment from Capgemini nor should it in any manner confirm our intent to make you an offer of employment. We may, at any time, at our discretion, revoke this Letter of Intent.

We would request you to go through the above terms, and let us know if they are acceptable to you, within seven days of the issuance of this letter.

We look forward to hearing from you. Should you have any query, please do not hesitate to contact fresherhiring.in@capgemini.com, please ensure below format of email subject -

- For queries on Letter of Intent (LOI), write to use with e-mail subject as: Query on LOI -Superset ID 1892806
- For queries about on-boarding process, please note the on-boarding communication will be sent once your document validation and verification process is completed. For further queries, write to use with e-mail subject as: Query on On-Boarding - Superset ID 1892806
- In case of any other query, write to use with e-mail subject as: Other Queries- Superset
   ID 1892806

Thanking you,
Yours Sincerely,
For & On Behalf of Capgemini

#### **BURUGUPALLY HEMALATHA**

**Head - Fresher Hiring** 

This is a system generated document and does not need a signature.

## Analyst and A4

Your all-inclusive annual target compensation (on a cost to company basis) will be INR 4,00,000/(Rupees Four Lakh only). On completion of 1 year of service from your date of joining, you will receive fixed one-time incentive of INR 25,000/- (Rupees Twenty Five Thousand only). Based on your Date of Joining, your compensation shall be paid monthly. The company shall deduct tax at source at the time of making payment.

# For & On Behalf of Capgemini

Tejinder Sethi Head - Fresher Hiring

This is a system generated document and does not need a signature

Regd Office: Pune Hinjewadi Regd, Office No. 14, Rajiv Gandhi Infotech Park, Hinjewadi Phase III, MIDC SEZ, Village Man. Taluka Mulshi, Pune - 411057, Maharashtra. India. Tel: +91 20 6699 1000 | Fax: +91 20 6699 5050 | CIN: U85110PN1993PLC145950

PRINCIPAL
PRINCI



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, K SIDDHARTHA B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

Dear K SIDDHARTHA

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/-after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by  $7^{th}$  Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

Director

Name: B Kavya

Date:

r Neural Brain Technologies Private Limited

3-6-265, 3-1 Floor, Unit 1, Royal Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To. **B VISHAL** B.Tech (CSE - 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear B Kavya,

With reference to your placement drive conducted on OCT 30th 2020 30th 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/-after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- All Professional certificates /relevant documents. 3.
- 4. Six passport size photographs with Soft Copy
- All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

halin Akhawat

I Accept this offer

Shalini Akhawat

Name: B Kavya Date:

Director

Neural Brain Technologies Private Limited

my Magola institute of Technology & Sciences

3-6-268, 3a Floor, Unit 1, Royal Space Consultants, Reliable Business Chambers, Himavatnadar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683

E: contact@neuralbrain.com | W: www.neuralbrain.com | CIN: U72200TG2015PTC099911



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, **B SAMATHA** B.Tech (CSE - 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor **Hyderabad** 

#### Dear B SAMATHA

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" -Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/-after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

Chalin Abhawat

Name B SAMATHA

Director

Date:

- PALLAVI ENGINEERING COLLEGE (Formerly Nagole Institute of Technology & Scient \*) Abdullanurmer (L.)

PRINCIPAL

Hydrethal Brain Technologies Private Limited

3-6-268, 3-: Floor, Unit 1, Royal Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, **B VAMSHI KALYAN** B.Tech (CSE - 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear B VAMSHI KALYAN

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/-after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Alahawat

I Accept this offer

Shalini Akhawat

Director

Name: B VAMSHI KALYAN

Date:

3-6-268, 3-4 Floor Unit Kurayal Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangaria, 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To,
B.VISHAL
B.Tech (CSE – 2020 Batch) - Final Year
Pallavi Engineering College, Kuntloor
Hyderabad

#### Dear B.VISHAL

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/-after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by  $7^{th}$  Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Alahawat

I Accept this offer

Shalini Akhawat

Director

Name: B.VISHAL

Date:

Neural Brain Technologies Private Limited

3-6-268, 3<sub>H</sub> Floor, Unit 12 Royal Space Consultants, Reliable Business Chambers, Himayatnagor, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683

E : contact@neuralbrain.com | W : www.neuralbrain.com | CIN : U72200TG2015PTC099911



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, **B YASHWANTH SAI SINGH** B.Tech (CSE - 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear B YASHWANTH SAI SINGH

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 3 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- All Original documents at the time of joining for verification. 5.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Akhawat

I Accept this offer

Name: B YASHWANTH SAI SINGH

Date:

Shalini Akhawat

Director

Neural Brain Technologies Private Limited

3-6-268, 3., Floor, Unit 1, Royal Space Consultants, Reliable Business Chambers, Himayathagar, Hyderabad, Telangana - 500029, INDIA | INDIA : #91 40 4222 3122 | USA : +1 201 492 5683

E : contact@neuralbrain.com | W : www.neuralbrain.com | CIN : U72200TG2015PTC099911



NBT ECH/2020/12/119

OCT 30<sup>th</sup> 2020

To. **B DINESH** B.Tech (CSE - 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear B DINESH

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar) 1.
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- Six passport size photographs with Soft Copy 4.
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Alahawat

I Accept this offer

Shalini Akhawat

Name: B DINESH

Director

Date:

Neural Brain Technologies Private Limited

Royal Space Consultants, Reliable Business Chambers, Himavathadar, Hyderabad, "elangana - 500029, INDIA | INDIA : #91 40 4222 3122 | USA : #1 201 492 3683

E: contact@neuralbrain.com | W: www.neuralbrain.com | CIN: U72200TG2015PTC09991



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, C M KAVYA B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear C M KAVYA

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

Director

Name: C M KAVYA
Date:

Neural Brain Technologies Private Limited

3-6-268, 3.; Floor, Unit 1, **Royd**i Space Consultants, Reliable Business Chambers, Himayatnagor, Hyderabad, Telangona - 500029, INDIA | INDIA : +91, 40, 4222, 3122 | USA : +1, 201, 492, 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, C.UMESH B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

# Dear C.UMESH

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 3 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Erain Technologies Private Limited.,

Chalin Abhawat

I Accept this offer

Shalini Akhawat

Director

Name: C.UMESH

Date:

Newal Brain Technologies Private Limited

3-6-268. 3a Floor, Unit 1. Wayol Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA | ±91.40.4222.3122. L. USA | ±1.201.492.5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, CHANDU DIVYA LAKSHMI B.Tech (ECE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

# Dear CHANDU DIVYA LAKSHMI

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 3 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar) 1.
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

· balin Ha

Name: CHANDU DIVYA LAKSHMI Date:

Director

Neural Brain Technologies Private Limited

3-6-268, 3d Floor, Unit 1, Royal Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, **D SHIRISHA** B.Tech (CSE - 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

# Dear D SHIRISHA

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/-after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar) 1.
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- All Original documents at the time of joining for verification. 5.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalini Akhawat

I Accept this offer

Name: D SHIRISHA

Shalini Akhawat

Director

Date:

3-6-268, 3. Floor, Formal Neural Brain Technologies Private Limited 6-268, 3.; Floor, Unit 1909 of Business Chambers, Himayatnagar, Hyderabad, Telangand 500029, INDIA | INDIA : +91 40 4222 3122 | USA : +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, **DUDDALA SAINATH** B.Tech (ECE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear DUDDALA SAINATH

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- All Educational certificates (School & College). 2.
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Akhawat

I Accept this offer

Name: DUDDALA SAINATH

Shalini Akhawat

Date:

Director

Neural Brain Technologies Private Limited

3-6-268, 3- Floor, Whit Karyal Spece Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangan 300029, INDIA ! INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, EDIGI SRINATHGOUD B.Tech (ECE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear EDIGI SRINATHGOUD

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by  $7^{th}$  Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

Director

Name: EDIGI SRINATHGOUD

Date:

Neural Brain Technologies Private Limited

3-6-268. 3. Floor, Wife T. Royal Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, G DIVYA B.Tech (ECE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

# Dear G DIVYA

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

Director

Name: G DIVYA

Date:

Neural Brain Technologies Private Limited

4-6-268, 3 Moor Willim P. Revall Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telongona - 500029, INDIA | INDIA: +91:40:4222:3122 | USA: +1:201:492:5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, G KAVYA B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

# Dear G KAVYA

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 3 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalini Alahawat

I Accept this offer

Name: G KAVYA

Shalini Akhawat Director

Date:

Neural Brain Technologies Private Limited

i é-268. 3a Flodi Unitán Royal space Consultants, Rellable Business Chambers, Himayatnagor. Hyderabad, Telangahjó <sup>2</sup> 500029, INDIA | **INDIA** : +91 40 4222 3122 | **USA** : +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, **G. SRAVANTHI** B.Tech (CSE - 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

# Dear G. SRAVANTHI

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- All Educational certificates (School & College). 2.
- 3. All Professional certificates /relevant documents.
- Six passport size photographs with Soft Copy 4.
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Alahawat

I Accept this offer

Name: G. SRAVANTHI

Shalini Akhawat

Date:

Director

Neural Brain Technologies Private Limited

gyat@pace Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683

E : contact@neuralbrain.com | W : www.neuralbrain.com | CIN : U72200TG2015PTC099911



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To. **G VINEETH REDDY** B.Tech (CSE - 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hvderabad

#### Dear G VINEETH REDDY

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalini Akhawat

I Accept this offer

Shalini Akhawat

Director

Name: G VINEETH REDDY

Date:

Neural Brain Technologies Private Limited Reval Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA ; +91 40 4222 3122 | USA ; +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, JELLA LOKESH B.Tech (ECE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear JELLA LOKESH

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

Director

Name: JELLA LOKESH

Date:

Neural Brain Technologies Private Limited

3-6-268, 3 - Flocotonii 1, 189 vol. Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangago 500029, INDIA | INDIA : +91 40 4222 3122 | USA : +1 201 492 5683

E: contact@neuralbrain.com | W: www.neuralbrain.com | CIN: U72200TG2015PTC099911



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To. JULAKANTI NANDA KISHORE B.Tech (ECE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear JULAKANTI NANDA KISHORE

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 3 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- All Professional certificates /relevant documents. 3.
- 4. Six passport size photographs with Soft Copy
- All Original documents at the time of joining for verification. 5.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Lalin Alabawat

Shalini Akhawat

Director

I Accept this offer

Name: JULAKANTI NANDA **KISHORE** 

Date:

Neural Brain Technologies Private Limited
3-6-268. 3H Floor (Mil) v Royal Space Consultants, Reliable Business Chambers, Himayainagar, Hyderabad, Telangan V 300029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, K MANOJ B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear K MANOJ

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

Director

Name: K MANOJ

Date:

Neural Brain Technologies Private Limited

3-6-268. 3-4 Floor. Unit 1, 2004 Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683

E: contact@neuralbrain.com | W: www.neuralbrain.com | CIN: U72200TG2015PTC099911



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To. K SIDDHARTHA B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear K SIDDHARTHA

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Abhawat

Shalini Akhawat

Director

I Accept this offer

Name: K SIDDHARTHA

Date:



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, K SOWMYA B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear K SOWMYA

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Abhawat

I Accept this offer

Shalini Akhawat

Name: K SOWMYA

Director

Date:

Neural Brain Technologies Private Limited

3-6-268. 3-1 Floor, Unit 1 (1899) Suppose Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



NBTECH/2019/12/119

OCT 30<sup>th</sup> 2020

To, K SURYA PRAKASH B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

# Dear K SURYA PRAKASH

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by  $7^{th}$  Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Akhawat

I Accept this offer

Shalini Akhawat

Director

Name: K SURYA PRAKASH

Date:

Neural Brain Technologies Private Limited



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, K MANISH KUMAR B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

# Dear K MANISH KUMAR

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by  $7^{th}$  Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Alahawat

I Accept this offer

Shalini Akhawat

Director

Name: K MANISH KUMAR

Date:

Neural Brain Technologies Private Limited

3-6-268, 34 Floor, LINE 1, Voyal soace Consultants, Reliable Business Chambers, Himayatnogar, Hyderabad, Telangana 300029, INDtA | INDtA : +91, 40, 4222, 3122 | USA : +1, 201, 492, 5683

E : contact@neuralbrain.com | W : www.neuralbrain.com | CIN : U72200TG2015PTC099911



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, KAMATHAM SRINIKA B.Tech (ECE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

# Dear KAMATHAM SRINIKA

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

Director

Name: KAMATHAM SRINIKA

Date:

Neural Brain Technologies Private Limited

3-6-268, 3.5 Floor, Unit 1. Revel Space onsultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029 INDIA | INDIA : +91 40 4222 3122 | USA : +1 201 492 5683

E : contact@neuralbrain.com | W : www.neuralbrain.com | CIN : U72200TG2015PTC099911



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, KANURI ARAVIND B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear KANURI ARAVIND

With reference to your placement drive conducted on OCT30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by  $7^{th}$  Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Akhawat

I Accept this offer

Shalini Akhawat

Director

Name: KANURI ARAVIND

Date:

Neural Main Technologies Private Limited

3-6-268, 3.; Floor, Unit 1, Royal Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91.40.4222.3122 | USA: +1.201.492.5683



NBTECH/2020/12/119

OCT 30<sup>th</sup> 2020

To, K IRAN RANI B.Tech (CSE – 2020 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear K IRAN RANI

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 3 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

I Accept this offer

Shalini Akhawat

Director

Name: K IRAN RANI

Date:

Neural Brain Technologies Private Limited

3-6-268, 3.4 Floor, Unit 1, 2006 Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA : +91 40 4222 3122 | USA : +1 201 492 5683

E : contact@neuralbrain.com | W : www.neuralbrain.com | CIN : U72200TG2015PTC099911



NBT ECH/2021/12/11

March 30<sup>th</sup> 2021

To. SAI SRUTHI B.Tech (CSE - 2021 Batch) - Final Year Pallavi Engineering College, Kuntloor Hyderabad

#### Dear SAI SRUTHI

With reference to your placement drive conducted on OCT 30<sup>th</sup> 2020 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" - Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak -3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar) 1.
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad - 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Shalini Akhawat

Director

I Accept this offer

Name: SAI SRUTHI

Date:

Neural Brain echnologies Private Limited

3-6-268, 3. Floor, Unit 1, Royal Space Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



NBTECH/2021/12/11

March 15th 2021

To,
NIKHIL KULKARNI
B.Tech (CSE – 2021 Batch) - Final Year
Pallavi Engineering College, Kuntloor
Hyderabad

#### Dear NIKHIL KULKARNI

With reference to your placement drive conducted on March 15<sup>th</sup> 2021 at your college premises and subsequent discussions, we take great pleasure in offering you the position of "Software Trainee" – Grade B1 with us here at Neural Brain Technologies Pvt Ltd, Hyderabad, India. We hope you will enjoy your role and make a significant contribution to the success of the organization. Further as per discussion you will under training period for first 6 months (which will include Internship period as well) and will be paid stipend before graduation and Rs 10000/after graduation, post which on completion of 6 months based on your performance and discussions your CTC will be revised between 2.1 lak –3.5 lak per annum.

You are required to submit the following documents (photocopy) at the time of joining us:

- 1. Proof of Identification (Photocopy of passport, Ration card, Election card, PAN Card, Aadhar)
- 2. All Educational certificates (School & College).
- 3. All Professional certificates /relevant documents.
- 4. Six passport size photographs with Soft Copy
- 5. All Original documents at the time of joining for verification.

Please note you will on Bond for 2 years and it will be applicable from the day of joining / internship and required formalities will be executed on the day of joining. You are required to join for internship on 6<sup>th</sup> Feb 2019 at 9:30 a.m. sharp at 3-6-268, 3rd Floor, Unit 1, RSC, Reliable Business Chambers, Himayat Nagar, Hyderabad – 500029 Telangana, India, failing which this offer stands withdrawn. Your formal appointment letter shall be given to you after completion of your graduation. As per your requests you will be allowed for a non-payable break to complete your final exams.

If you accept this offer of internship cum employment, please sign in the space indicated below and return the scanned copy by 7<sup>th</sup> Jan 2019.

Thanking you,

For Neural Brain Technologies Private Limited.,

Chalin Alahawat

I Accept this offer

Shalini Akhawat

Director

Name: NIKHIL KULKARNI

Date:

Neural Brain Technologies Private Limited

3-6-268, 3-1 Floor, Unit 1, Rev 21, Mage Consultants, Reliable Business Chambers, Himayatnagar, Hyderabad, Telangana - 500029, INDIA | INDIA: +91 40 4222 3122 | USA: +1 201 492 5683



# OpenDG

Phone: 040 4013 0855 Email: contact@opendg.org

ISO Certified Digital Marketing Company



4th Floor, Plot No. 97. Ayyappa Society Main Road(60 feet), Madhapur, Hyderabad - 500081

# OFFER/APPOINTMENT LETTER

Date of Joining: 5-03-2020

Dear R RAMAWAT

We are pleased to offer you, the position of **Analyst - Digital Technologies** with **Open DG** on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5<sup>TH</sup> 2020 (THURSDAY) as **Analyst - Digital Technologies** 

# 2. Job title

Your job title will be **Analyst - Digital Technologies**, and you will report to Head of the Digital Marketing

# 3. Salary

The position we are offering you is that of **Analyst - Digital Technologies** at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

#### 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

# 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

# 6. Leaves/Holidays

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

# 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

# 11. Confidential Information

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

#### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

#### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.



Your's Sincèrely,

**Jalal Ahmed** Assistant Manager - HR



# OpenDG

Email: contact@opendg.org

Phone: 040 4013 0855

ISO Certified Digital Marketing Company



4th Floor, Plot No. 97, Ayyappa Society Main Road(60 feet), Madhapur, Hyderabad - 500081

# OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

# Dear Y. CHANDRA SHEKAR

We are pleased to offer you, the position of **Analyst - Digital Technologies** with **Open DG** on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5<sup>TH</sup> 2020 (THURSDAY) as Analyst - Digital Technologies

# 2. Job title

Your job title will be **Analyst - Digital Technologies**, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of **Analyst - Digital Technologies** at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

# 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

# 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

# 6. Leaves/Holidays

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule !** hereto.

# 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

# 11. Confidential Information

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

#### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

# 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

Your's Sincèrely,

Jalal Ahmed Assistant Manager - HR



# OpenDG

Phone: 040 4013 0855 Email: contact@opendg.org

ISO Certified Digital Marketing Company

♠E-Business ♠SEO ♠PPC ♠Web ♠Content

4th Floor, Plot No. 97, Ayyappa Society Main Road(60 feet), Madhapur, Hyderabad - 500081

#### OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

Dear V. SRAVANI

We are pleased to offer you, the position of **Analyst - Digital Technologies** with **Open DG** on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH  $5^{\text{TH}}$  2020 (THURSDAY) as Analyst - Digital Technologies

#### 2. Job title

Your job title will be **Analyst - Digital Technologies**, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of **Analyst - Digital Technologies** at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

# 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

# 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

# 6. Leaves/Holidays

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

#### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

# 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

# 11. Confidential Information

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

# 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

# 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

PALLAN ENGINEER OF THE DESCRIPTION OF THE PARTY HOUSENESS OF THE PAR

Your's Sincèrely,

**Jalal Ahmed** Assistant Manager - HR



Phone: 040 4013 0855 OpenDG Email: contact@opendg.org

ISO Certified Digital Marketing Company

♠E-Business ♠SEO ♠PPC @Web @Content

4th Floor, Plot No. 97. Ayyappa Society Main Road(60 feet). Madhapur, Hyderabad - 500081

# OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

# Dear T. KEERTHI PRASAD

We are pleased to offer you, the position of Analyst - Digital Technologies with Open DG on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5TH 2020 (THURSDAY) as Analyst -**Digital Technologies** 

#### 2. Job title

Your job title will be Analyst - Digital Technologies, and you will report to Head of the Digital Marketing

# 3. Salary

The position we are offering you is that of Analyst - Digital Technologies at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

#### 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

# 6. Leaves/Holidays

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

# 11. Confidential Information

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

# 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

# 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

Your's Sincèrely,

**Jalal Ahmed** Assistant Manager - HR



Phone: 040 4013 0855 OpenDG Email: contact@opendg.org

ISO Certified Digital Marketing Company

♠E-Business ♠SEO ♠PPC 

4th Floor, Plot No. 97. Ayyappa Society Main Road(60 feet). Madhapur, Hyderabad - 500081

# OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

#### Dear T. REVANTH RAO

We are pleased to offer you, the position of Analyst - Digital Technologies with Open DG on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5TH 2020 (THURSDAY) as Analyst -Digital Technologies

#### 2. Job title

Your job title will be Analyst - Digital Technologies, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of Analyst - Digital Technologies at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

#### 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

#### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

- During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

#### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

#### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

Your's Sincèrely,

**Jalal Ahmed** Assistant Manager - HR



Phone: 040 4013 0855 OpenDG Email: contact@opendg.org

ISO Certified Digital Marketing Company



4th Floor, Plot No. 97. Ayvappa Society Main Road(60 feet). Madhapur, Hyderabad - 500081

# OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

# Dear SRIYA.M

We are pleased to offer you, the position of Analyst - Digital Technologies with Open DG on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5TH 2020 (THURSDAY) as Analyst -Digital Technologies

# 2. Job title

Your job title will be Analyst - Digital Technologies, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of Analyst - Digital Technologies at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

#### 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

#### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

#### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

Your's Sincèrely,

**Jalal Ahmed** Assistant Manager - HR



# OpenDG

Phone: 040 4013 0855 Email: contact@opendg.org

ISO Certified Digital Marketing Company



4th Floor, Plot No. 97, Ayyappa Society Main Road(60 feet), Madhapur, Hyderabad - 500081

# OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

#### Dear S. VEENA REDDY

We are pleased to offer you, the position of **Analyst - Digital Technologies** with **Open DG** on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5<sup>TH</sup> 2020 (THURSDAY) as Analyst - Digital Technologies

### 2. Job title

Your job title will be **Analyst - Digital Technologies**, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of **Analyst - Digital Technologies** at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

# 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

# 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

# 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

#### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

PALLATE COLLEGE SOLDER

Your's Sincèrely,

**Jalal Ahmed** Assistant Manager - HR



# OpenDG

Phone: 040 4013 0855 Email: contact@opendg.org

ISO Certified Digital Marketing Company



4th Floor, Plot No. 97, Ayyappa Society Main Road(60 feet), Madhapur, Hyderabad - 500081

# OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

Dear S. ANAND

We are pleased to offer you, the position of **Analyst - Digital Technologies** with **Open DG** on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5<sup>TH</sup> 2020 (**THURSDAY**) as **Analyst** - **Digital Technologies** 

# 2. Job title

Your job title will be **Analyst - Digital Technologies**, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of **Analyst - Digital Technologies** at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

### 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule!** hereto.

# 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

# 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

# 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

# 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

Your's Sincèrely,

**Jalal Ahmed** Assistant Manager - HR



# OpenDG

Phone: 040 4013 0855 Email: contact@opendg.org

ISO Certified Digital Marketing Company



4th Floor, Plot No. 97, Ayyappa Society Main Road(60 feet), Madhapur, Hyderabad - 500081

#### OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

#### Dear S SRAVANI

We are pleased to offer you, the position of **Analyst - Digital Technologies** with **Open DG** on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5<sup>TH</sup> 2020 (THURSDAY) as Analyst - Digital Technologies

#### 2. Job title

Your job title will be **Analyst - Digital Technologies**, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of **Analyst - Digital Technologies** at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

### 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

# 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

#### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

#### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

PALLAMENT TO LEGE STORES STORE

Your's Sincèrely,

Jalal Ahmed Assistant Manager - HR



Phone: 040 4013 0855 penDG Email: contact@opendg.org

ISO Certified Digital Marketing Company

♠E-Business ♠SEO ♠PPC **ŵ**Web **ŵ**Content

4th Floor, Plot No. 97 Avyappa Society Main Road(60 feet). Madhapur, Hyderabad - 500081

#### OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

# Dear SALMA SULTANA

We are pleased to offer you, the position of Analyst - Digital Technologies with Open DG on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5TH 2020 (THURSDAY) as Analyst -**Digital Technologies** 

#### 2. Job title

Your job title will be Analyst - Digital Technologies, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of Analyst - Digital Technologies at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

# 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

#### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

#### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

#### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

PALA Harden College Real College State Colle

Your's Sincèrely,

Jalal Ahmed Assistant Manager - HR



OpenDG Email: contact@opendg.org

ISO Certified Digital Marketing Company



4th Floor, Plot No. 97. Ayyappa Society Main Road(60 feet). Madhapur, Hyderabad - 500081

Phone: 040 4013 0855

# OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

# Dear S BHARATH GOUD

We are pleased to offer you, the position of Analyst - Digital Technologies with Open DG on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH 5TH 2020 (THURSDAY) as Analyst -Digital Technologies

#### 2. Job title

Your job title will be Analyst - Digital Technologies, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of Analyst - Digital Technologies at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

#### 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

# 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

#### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

#### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

Your's Sincèrely,

Jalal Ahmed Assistant Manager - HR



# OpenDG

Phone: 040 4013 0855 Email: contact@opendg.org

ISO Certified Digital Marketing Company



4th Floor, Plot No. 97, Ayyappa Society Main Road(60 feet), Madhapur, Hyderabad - 500081

# OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

# Dear R UPENDER

We are pleased to offer you, the position of **Analyst - Digital Technologies** with **Open DG** on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH  $5^{\text{TH}}$  2020 (THURSDAY) as Analyst - Digital Technologies

# 2. Job title

Your job title will be **Analyst - Digital Technologies**, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of **Analyst - Digital Technologies** at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

#### 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

# 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

- 1. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

# 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

# 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

Your's Sincèrely,

**Jalal Ahmed** Assistant Manager - HR



# OpenDG

Phone: 040 4013 0855 Email: contact@opendg.org

ISO Certified Digital Marketing Company

♠E-Business ♠SEO ♠PPC ♠Web ♠Content

4th Floor, Plot No. 97, Ayyappa Society Main Road(60 feet), Madhapur, Hyderabad - 500081

#### OFFER/APPOINTMENT LETTER

Date of Joining: : 5-03-2020

#### Dear R SARITHA

We are pleased to offer you, the position of **Analyst - Digital Technologies** with **Open DG** on the following terms and conditions:

# 1. Commencement of employment

Your employment will be effective, from MARCH  $5^{TH}$  2020 (THURSDAY) as Analyst - Digital Technologies

#### 2. Job title

Your job title will be **Analyst - Digital Technologies**, and you will report to Head of the Digital Marketing

#### 3. Salary

The position we are offering you is that of **Analyst - Digital Technologies** at an annual CTC of Rs.1.5L/- to Rs.2.4L/-. It can be decided after completion of 6 months training/internship program. You will be provided training on digital technologies for first 3 months and next 3 months you will be considered as an intern and provided Rs.5000 stipend.

### 4. Place of posting

You will be posted at Hyderabad, Telangana. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are Monday to Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30 AM to 6:30 PM and you are expected to work not less than 9 hours each day, and if necessary for additional hours depending on your responsibilities.

- 1 You are entitled to take casual leave of 1 day per month.
- 2 2<sup>nd</sup> and 4<sup>th</sup> Saturday of every Month is Holiday.
- 3 The Company shall notify a list of declared holidays in the beginning of each year.

#### 7. Nature of Duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in **Schedule I** hereto.

# 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

# 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

# 10. Job Contract

You should work with OpenDG for one and half year at least and separate agreement will be provided

The Company reserves the right to terminate your employment summarily without any notice period, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company or not performing your duties satisfactorily.

On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

- During your employment with the Company you will devote your whole time, attention
  and skill to the best of your ability for its business. You shall not, directly or indirectly,
  engage or associate yourself with, be connected with, concerned, employed or
  engaged in any other business or activities or any other post or work part time or
  pursue any course of study whatsoever, without the prior permission of the Company.
- 2. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the

- 3. At no time, will you remove any Confidential Information from the office without permission.
- a. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- b. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

# 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of Hyderabad High Court, Telangana only.

### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

Your's Sincèrely,

**Jalal Ahmed** Assistant Manager - HR



Plot No. S-2/A/1, SY. No. 111 & 112 , ECITY , FABCITY , Raviryal Village, Maheshwaram Mandal , RR District, Hyderabad - 501359

01 July 2020

To
The Head of Mechanical Engineering
Pallavi Engineering College
Kuntloor Village, Hayathnagar Hyderabad.

Subject: Internship offer

We are pleased to offer you the full-time position of system engineer at our company, Radiant Appliances &ELECTX. with a start date of 01-07-2020 We believe your skills and experience are an excellent match for our company.

Congratulations! The following students have been selected for doing the internship with our organization for a duration of 6 months. The interns further will be assessed at the end of their internship and the selected will be offered for the full time employment thereupon.

SL No.	STUDENT NAME(B.Tech-ME)	ID No.
01	SHAIK RABBANI	
02	S.MANISH	
03	MD ANJUM	-
04	HARISH KUMAR DUBEY	-
05	MD SADRE ALAM	-
06	MD.SHANAWAZ	-



...

Thanks & Regards

PALLANISTICATION CONTRACTOR SCHOOL TO THE SCHOOL OF THE SC



Plot No. S-2/A/1, SY. No. 111 & 112 , ECITY , FABCITY , Raviryal Village, Maheshwaram Mandal , RR District, Hyderabad - 501359

05 March 2021

To
The Head of Electrical and Electronics Engineering
Pallavi Engineering College
Kuntloor Village, Hayathnagar Hyderabad.

Subject: Internship offer

We are pleased to offer you the full-time position of system engineer at our company, Radiant Appliances &ELECTX. with a start date of  $05~\mathrm{March}~2021$ . We believe your skills and experience are an excellent match for our company.

Congratulations! The following students have been selected for doing the internship with our organization for a duration of 6 months. The interns further will be assessed at the end of their internship and the selected will be offered for the full time employment thereupon.

SL	STUDENT NAME (B.Tech-EEE)	ID No.
No.		10 1101
01	JADAV KIRAN KUMAR	5
02	K MADHAN MOHAN	-
03	KOYYADA GAYATHRI	-
04	MALLESH	-
05	RYAKALAARUN GOUD	-
06	SHAIK SHARUKH	Net
07	SRIRAMOJUBHANUCHANDER	o≅.
08	B PRASHANTH	-
9	BHUKYA NAGA RAJU	N#
10	B SWAPNA	
11	B PRAVALIKA	
12	CHITTIBOYANA MALLIKARJUNA	-

Thanks & Regards





Plot No. S-2/A/1, SY. No. 111 & 112 , ECITY , FABCITY , Raviryal Village, Maheshwaram Mandal , RR District, Hyderabad - 501359

01 July 2020

To
The Head of Mechanical Engineering
Pallavi Engineering College
Kuntloor Village, Hayathnagar Hyderabad.

Subject: Internship offer

We are pleased to offer you the full-time position of system engineer at our company, Radiant Appliances &ELECTX. with a start date of 01-07-2020 We believe your skills and experience are an excellent match for our company.

Congratulations! The following students have been selected for doing the internship with our organization for a duration of 6 months. The interns further will be assessed at the end of their internship and the selected will be offered for the full time employment thereupon.

SL No.	STUDENT NAME(B.Tech-ME)	ID No.
01	SHAIK RABBANI	*
02	S.MANISH	4
03	MD ANJUM	
04	HARISH KUMAR DUBEY	<b>3</b>
05	MD SADRE ALAM	
06	MD.SHANAWAZ	

Thanks & Regards





Trademark Applicant: R.M.C Packaging Systems PVT.LTD

Application Date: 2020-04-07 Status: Formalities Chk Pass

Goods and Services Description: Machines(packaging machines)

Applicant Address: # PLOT NO.101A, IDA, CHERLAPALLY, HYDERABAD -

500 051 (A.P), INDIA

To

The Head of Civil Engineering Department The Nagole Institute of Technology & Science Kuntloor Village, Hayathnagar Hyderabad.

Subject: Internship offer

Congratulations!

We are pleased to confirm that you have been selected to work for **VIJAIPAC**. We are delighted to make you the following job offer:

The following students have been selected for doing the internship with our organization for a duration of 6 months. The interns further will be assessed at the end of their internship and the selected will be offered for the full time employment thereupon.

SL	STUDENT NAME(B.Tech-ME)	ID No.
No.		
01	PURAM SINGH NETAM	-
02	S.MADARSHAVALI	-
03	Y.SNEHA	-
04	A.VINEETH	-
05	BAJARU SANDHYA RANI	-
06	BANDARAU PRASHANTH	-
07	BODDUPALLY MALLESH	-
08	BUKHYA SWATHI	-
09	CHITTHARI SAI KUMAR	-
10	GUGULOTH GANESH	- 01



11	K.VENKATESH	-
12	KARADI SHRAVAN KUMAR	-
13	KONDAGURLA LINGANNA	-
14	LONKA SHIVA KRISHNA	-
15	MAMIDALA RANJITH	-
16	MOHAMMAD GHOUSE	-

Thanks & Regards

PRINC'PAL COLLEGE
PRINC'PAL
PRINC'PAL
PALLAN ENCINES OF Technology & Salunce
PALLAN ENCINCES OF Technology & (In)
PALLAN Hagola bedines of Technology & (In)
Formaty Nagola bedines of R.R. Olsason I. Sus.
Avdereases

Date: 02-02-2020

PARPALLY SANJAY KUMAR

Pallavi Engineering College, Kuntloor, HYD, 501505.

Dear PARPALLY SANJAY KUMAR

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [08-02-2020]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.

Sincerely, Sreenidhi Valuation Research & Analytics PVT.LTD

PALLANTERCHALCOCALEGE

FORMER VINSORS TO THE BOUNDER CONTROL TO THE BOUND OF THE BO

Date: 04-03-2021

KANKEDEKAR SHIVANI

Pallavi Engineering College, Kuntloor, HYD, 501505.

Dear KANKEDEKAR SHIVANI

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [10-02-2021]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.

Sincerely, Sreenidhi Valuation Research & Analytics PVT.LTD

PALLANI ENCONDENSINA COLLEGE

PALLANI ENCONDENSINA ATRINIA DURINA (N.)

Formany Nagola Institute of Tacinata purinas (N.)

Kuntloor Office R. R. Dist. 301503.

Hyderabadi R. R. Dist. 301503.

Date: 02-02-2020

KARKADA SRIDHAR AITHAL

Pallavi Engineering College, Kuntloor, HYD, 501505.

# Dear KARKADA SRIDHAR AITHAL

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [08-02-2020]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.

Sincerely, Sreenidhi Valuation Research & Analytics PVT.LTD

PALLAN ENCINEERING COLLEGE COMMENT

Formarty regular for A R. R. Disk control

Kuntloor of A R. R. Disk control

Hyderabad, R. R. Disk control

Hyderabad, R. R. Disk control

Date: 02-02-2020 LALAPPA YOGESH

Pallavi Engineering College, Kuntloor, HYD, 501505.

Dear LALAPPA YOGESH

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [08-02-2020]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.

Sincerely, Sreenidhi Valuation Research & Analytics PVT.LTD



Date: 02-02-2020 MD.VASEEM UDDIN

Pallavi Engineering College, Kuntloor, HYD, 501505.

Dear MD. VASEEM UDDIN

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [08-02-2020]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.

Sincerely, Sreenidhi Valuation Research & Analytics PVT.LTD

PRINCIPAL COLLEGE
PALLAVIENCINE EVANGE OF TECHNOLOGY (IV)
FORMERY NAGONA Institute of Technology (IV)
FORMERY NAGONA INSTITUTE OF TECHNOLOGY (IV)
KUMI CON (IV)
Hyddarabad (TERCIA)

Date: 02-02-2020

PARPALLY SANJAY KUMAR

Pallavi Engineering College, Kuntloor, HYD, 501505.

Dear PARPALLY SANJAY KUMAR

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [08-02-2020]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.



Date: 02-02-2020

## PENUGONDA SRINIVAS

Pallavi Engineering College, Kuntloor, HYD, 501505.

## Dea PENUGONDA SRINIVAS

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [08-02-2020]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.



Date: 02-02-2020

## PULUSU SAITEJA

Pallavi Engineering College, Kuntloor, HYD, 501505.

Dear PULUSU SAITEJA

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [08-02-2020]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.



Date: 02-02-2020

SADVADI SHIRISHA

Pallavi Engineering College, Kuntloor, HYD, 501505.

Dear SADVADI SHIRISHA

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [08-02-2020]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.



Date: 02-02-2020 SHIVA KRISHNA

Pallavi Engineering College, Kuntloor, HYD, 501505.

Dear SHIVA KRISHNA

We are pleased to offer you the position of System Engineer at Sreenidhi Valuation Research & Analytics Private Limited. We feel confident that you will contribute your skills and experience to the growth of our Organization. As per the discussion, your starting date will be on [08-02-2020]. Please find the employee hand book enclosed here with which contains the medical and retirement benefits offered by our Organization.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.





01 March 2020

To
The Head of Civil Engineering Department
The Nagole Institute of Technology & Science
Kuntloor Village, Hayathnagar Hyderabad.

Subject: Internship offer

The position we are offering you is that of **ENGINEER TRAINEE PRODUCTION** with an annual cost to company of **1.8 LPA** 

This position reports to M.NAVEEN

We would like you to start work on 6-03-2020. Please report to **M. NAVEEN** for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining,

The following students have been selected for doing the internship with our organization for a duration of 6 months. The interns further will be assessed at the end of their internship and the selected will be offered for the full time employment thereupon.

SL No.	STUDENT NAME (B.Tech-ME)	ID No.	
1	VANAPARTHI SAI RAM	(4)	
2	BANOTH RAVI		
4	BHUKYA KRISHNA	E#.0	
5	HUSSAIN LAHJI	•	
6	ISMAIL PASHA	•	
7	JETPAT SAGAR	-	
8	MALLELA RAVI TEJA		
9	MD.FAYAZULLAH	E)	





SL	STUDENT NAME (B.Tech-ME)	ID No.
No.		
10	N SAIKIRAN	-
11	PRASAD KULKARNI	2

Thanks & Regards

PALLAN ENCY AND AND MADE TO THE SERVICE OF THE PARTY HOUSE OF THE PART



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

D SATISH CHANDRA 116/25 KANCHAN BAGH Hyderabad-500095, Telangana. Tel# -

Dear D SATISH CHANDRA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

3)

1

## TATA CONSULTANCY SERVICES



14 March 2020

## Offer of Employment

#### Dear GOLYALA AKHILA

## Congratulations!

We are pleased to confirm our offer of employment to you in our organization as QA Associate I. You will be expected to join us between JUNE 2020. We will confirm your date of joining as you approach completion of your final year course examination.

You will be based in our Hyderabad office. We extend this offer and the opportunity with great confidence in your abilities based upon your credentials and the information shared during your interview. We feel that you will be able to make an outstanding contribution to our organization.

Your annual total cost to the company is 3.6LPA, and will be subject to statutory and other deductions as per employer policies and practices.

The details of your compensation breakdown are provided in the **Annexure A**.

Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure B.

Please provide your response indicating your acceptance of our offer as per the terms and conditions mentioned in the Annexure-B within 2 working days of receipt of this letter, after which period this offer shall lapse automatically.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming market leaders. We assure you of our support for your professional development and growth.

Yours Sincerely,

Tirumala Reddy Koduri

Senior Manager - Recruiting,

**Human Resources** 

5<sup>th</sup> Floor Block 3 DLDCyberCity@Hyderabad Plot no 129 to 132

India 91 4044557000

Opposite APHB Colony

Gachibowli, Hyderabad - 500 019

Andhra Pradesh



14 March 2020

## Offer of Employment

### Dear GAJJELA SANDEEP KUMAR

## Congratulations!

We are pleased to confirm our offer of employment to you in our organization as QA Associate I. You will be expected to join us between JUNE 2020 We will confirm your date of joining as you approach completion of your final year course examination.

You will be based in our Hyderabad office. We extend this offer and the opportunity with great confidence in your abilities based upon your credentials and the information shared during your interview. We feel that you will be able to make an outstanding contribution to our organization.

Your annual total cost to the company is 3.6LPA, and will be subject to statutory and other deductions as per employer policies and practices.

The details of your compensation breakdown are provided in the Annexure A.

Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure B.

Please provide your response indicating your acceptance of our offer as per the terms and conditions mentioned in the Annexure-B within 2 working days of receipt of this letter, after which period this offer shall lapse automatically.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming market leaders. We assure you of our support for your professional development and growth.

Yours Sincerely,

Tirumala Reddy Koduri

Senior Manager - Recruiting.

**Human Resources** 

5<sup>th</sup> Floor Block 3 DLF CyberCity@Hyderabad Plot no 129 to 132

Andhra Pradesh India 91 4044557000

Opposite APHB Colony

91.4044557001

Gachibowli, Hyderabad - 500 019

··· U72900AP2007PTC068441



14 March 2020

## Offer of Employment

#### Dear GAGIREDDY ANJI REDDY

## Congratulations!

We are pleased to confirm our offer of employment to you in our organization as QA Associate I. You will be expected to join us between JUNE 2020. We will confirm your date of joining as you approach completion of your final year course examination.

You will be based in our Hyderabad office. We extend this offer and the opportunity with great confidence in your abilities based upon your credentials and the information shared during your interview. We feel that you will be able to make an outstanding contribution to our organization.

Your annual total cost to the company is 3.6LPA, and will be subject to statutory and other deductions as per employer policies and practices.

The details of your compensation breakdown are provided in the Annexure A.

Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure B.

Please provide your response indicating your acceptance of our offer as per the terms and conditions mentioned in the Annexure-B within 2 working days of receipt of this letter, after which period this offer shall lapse automatically.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming market leaders. We assure you of our support for your professional development and growth.

Yours Sincerely,

Tirumala Reddy Koduri Senior Manager - Recruiting,

**Human Resources** 

5th Floor Block 3.

DLF CyberCity@Hyderabad Plot no 129 to 132

Andhra Pradesh India 91.4044557000 U72900AP2007PTC068441

Opposite APHB Colony 91.4044557001



## **ANNEXURE-A**

NAME: GAGIREDDY ANJI REDDY

JOB TITLE: QA ASSOCIATE I

**DEPARTMENT: QA STRATEGIC SERVICES** 

SALARY HEADS	MONTHLY	ANNUAL
BASIC PAY	5688	68250
HOUSE RENT ALLOWANCE	2275	27300
CONVEYANCE	1600	19200
SPECIAL ALLOWANCE	5288	63450
STATUTORY BONUS	1400	16800
FIXED BASE SALARY	16250	195000
BENEFITS/EARNINGS IN KIND :		
EMPLOYER'S CONTRIBUTION TO PROVIDENT FUND	683	8190
ESI <sup>(3)</sup>	772	9263
PERSONAL ACCIDENT INSURANCE <sup>(4)</sup>	25	300
GRATUITY <sup>(6)</sup>	274	3283
TOTAL COST TO THE COMPANY	18003	216035

- 1. For the first 6 months from the actual date of appointment you will be deemed to be on probation. You will be advised in writing upon satisfactory completion of your probation period. On successful completion of your probation period, you would be eligible for a 10 % raise in your Fixed Base Salary.
- 2. 12% of basic will be deducted from the monthly salary as a contribution towards provident fund plan. This is in addition to the 12% basic contributed by the organization. On leaving the company, you can either withdraw or transfer the balance in your PF account.
- 3. You will be enrolled in the Employee State Insurance scheme (ESI) as per the eligibility and your grade in the organization. You can nominate 5 dependents in addition to yourself to be covered under the ESI scheme.
- 4. You will also be covered under Round-the-clock Personal Accident Insurance for **26,00,000**. The coverage is for self and premium towards the same will be paid by the firm on your behalf.
- 5. You will be also eligible for a LIC benefit up to 2 6, 00,000. The coverage is for self and premium towards the same will be paid by the firm on your behalf.
- 6. You are eligible for Gratuity which is payable after 5 years of continuous service with the Company.
- 7. In general, we review our salaries half-yearly every fiscal year in the months of March and September. Salary adjustments take effect subsequently in April and October.
- 8. All employee tax liabilities arising out of the above compensation shall be borne by you. Tax at source will be deducted as per the Income Tax act.



9. For purpose of contribution to Provident Fund, Gratuity, Superannuation Fund, encashment of leave etc., computations will be on the basis of basic pay.

## **FACTSET BENEFITS:**

Transport facility to all the employees up to 40 KMS distance from office. Point pick up and point drop for all day shift employees and home pick up and home drop facility for employees working in the night shifts. However due to safety reasons transport facility is not provided to employees living in certain specific areas within 40 KMS distance. More information regarding the eligibility for this benefit will be communicated to you by the recruitment team in detail during verbal offer discussion.

Mobile / Blackberry based on the level in the Company, requirement and eligibility.

Annual Team Outing.

Quarterly Team celebrations.

Subsidized lunch / dinner during the working hours.

Snacks & beverages will be made available in the cafeteria.

A gift voucher of 2 1500 is given to any employee who gets married during his tenure at FactSet.

Small gifts / token of remembrance is handed out to employee on their special occasions such as Birthdays, New Born child (Born with a silver spoon), anniversaries etc.

Employees can also participate in the referral program and be eligible for the referral bonus as guided by the referral policy which will be communicated to all the employees by the FactSet Recruiting team.

Opposite APHB Colony



## **ANNEXURE-B**

## 1. Information given or Background verification:

The commencement or continuation of your employment with the Company is contingent on the results of a background check which includes reference checks and verification of academics. If the results of your background check reveal information that is inconsistent with our standards, FactSet retains the right to terminate any employee who has indulged in or has legal proceedings for misrepresentation or crimes. Please provide us with academic credentials & professional reference. By accepting this offer you are accepting FactSet's policy on background verification.

## 2. Probationary period:

For the first 6 months from the actual date of appointment you will be deemed to be on probation and during this period either party may terminate this agreement by giving 60 days' notice in writing or salary in lieu thereof. You will be advised in writing upon satisfactory completion of your probation period. If you receive no such communication, the probation period will be deemed to have been extended until the Company advising you of confirmation or notifying you otherwise.

#### 3. Personal Particulars:

You will keep us informed of any change in your residential address, your family status or any other relevant particulars. You would also let us know the name and address of your legal heir / nominee and an emergency contact.

### 4. Nature of Work:

Your nature of work mainly includes all the aspects of the duties and responsibilities mentioned in your job description as well as any other ad-hoc duties assigned to you from time to time. You will work at a high standard of initiative, creativeness, efficiency and economy in the organization. The nature of work and responsibilities will be assigned and explained to you by your immediate manager from time to time.

## 5. Working Hours / Shift Hours:

The normal working hours of the Company are from 9:30 AM- 6:30 PM from Monday to Friday including lunch break and tea breaks. As the Company works 24 / 5 and also depending on organizational requirement or project contingencies, working hours and days for specific employees or groups of employees or all employee may be modified / altered from time to time which will be communicated to you by your Manager. Further, you should be prepared to work on any shift, as may be warranted by the Company's work requirements.

## 6. Salary Payment:

Regular Employees in India are paid their monthly salary through bank transfer on the last working day of the month for which employees have to open a bank account in the Company's corporate bank. You are requested to note that processing of monthly pay will be subject to submission of Permanent Account Number (PAN) details to the Company. In case you do not have a PAN, please initiate the application process for the same immediately and carry the acknowledgment as issued by the Income Tax authorities with you while coming for joining. A copy of the acknowledgement would need to be submitted by you for our records.



## 7. Dual Employment:

You are required by the Company rules not to undertake any employment or enter into any other type of association, even on part-time basis whether for any consideration or not. Contravention of this will lead to termination of your services from the Company without any notice, with no liability on the part of the Company for payment of any compensation in lieu of such notice. Further, this contravention will be deemed as voluntary termination / resignation by you of your services without the required notice having been given. . However, if you want to associate yourself with a charitable non-profitable organization during non-business hours or days, you will have to disclose the details with your direct manger & Human Resources Department, allowing your participation at the disclosed charitable non-profitable organization.

## 8. Leave / Holidays:

You are entitled to 12 Casual / Sick leaves and 15 Privileged / Paid leaves every year. The leaves will be credited to your leave balance @ 1 Casual and 1.25 Privileged leaves per month. The eligibility for the paid leaves will be on completion of your probation. You are also eligible for 11 Paid holidays every year including the government mandated holidays. The Company follows strict time schedule and late comings are discouraged, unless otherwise notified by you in advance.

## 9. Overtime Payment / allowances:

Employees may be required to work on holidays and weekends depending on the nature of the project. Such employees shall be eligible for compensatory off or overtime allowance as detailed in the Policy. This allowance will be paid through monthly payroll and shall be subject to deduction of Income Tax at source. Team leaders & above are not eligible for overtime payment.

#### 10. Training:

You will hold yourself in readiness for any training at any place whenever required. Such training would be imparted to you at the Company's expense.

## 11. Performance Reviews / Appraisal:

The Company also has a policy of half- yearly appraisal based on performance. You may be eligible for a salary appraisal under this policy based on your individual ratings individual ratings as well as the performance of the team and the performance of the company as a whole which is achieved during the period. Performance reviews take place in the months of March and September and the revised salaries get affected in the months of April and October.

## 12. Intellectual Property Right:

If during the period of your employment with us you achieve any invention, process improvement, operational improvement, or other process / method likely to result in more efficient operation of any of the activities of the Company, the Company shall be entitled to use / utilize such improvement and you shall assign all rights thereof to the Company for the purpose of seeking any patent rights or for any other purpose. The Company shall have the sole ownership rights of all the intellectual property rights that you may create during the tenure of association with the Company including but not limited to the creative concept that you may develop during your association with the Company.

U72900AP2007PTC068441



## 13. Secrecy / Confidentiality:

You will not during the course of your employment with the Company or at any time there after divulge or disclose any confidential information to any person whomsoever including competitors and former employees, make any use whatsoever for your own purpose or for any other purpose other than that of the Company, of any information or knowledge obtained by you during your employment as to the business or affairs of the Company including development, process reports and reporting system and you will during the course of your employment hereunder also use your best endeavor to prevent any other person from doing so. Failure to do so on your part may result in legal action against you and the person to whom the information was divulged.

#### 14. Restrain:

#### a. Access to Information:

Information is available on need to know basis for specific group's .Access to this information is authorized through privileges approved by unit mentors or project mentors. Unauthorized access or attempt at unauthorized access is strictly prohibited and any attempts to do so will result in immediate termination of employment and legal action as deemed fit by the Company.

#### b. Restriction on Personal Use:

Use of Company resources for personal use is strictly restricted. This includes usage of computer resources, information, internet service, and working time of the Company for any personal use. You will under no circumstances carry any work home unless specifically requested by your manager. Any usage of Company information for personal benefit will result in immediate termination of employment without notice and / or legal action for misdemeanor as deemed fit by the Company. You may / may not be required to reimburse the Company for any losses incurred by the Company on account of personal usage of Company data.

## 15. Security:

Security is an important aspect of our communication and office infrastructure. Security of the Company resources is maintained by controlling physical access to computer system, by disabling all the working stations, floppy disk drives and Companywide awareness about the need for protection of intellectual property and sensitive customer information.

#### 16. Termination of Service:

- a) Employment with the Company will stand terminated at the end of the financial year in which you attain the age of superannuation (58 Years). Termination of employment may also be initiated earlier by either party by serving prior written notice to the other, as per the notice period stipulated in this offer. The Company is also entitled to either waive the notice period in part or in full at its sole discretion or require payment of equivalent base salary with applicable taxes in lieu of the un-served notice period. The Company further reserves the right to terminate with sooner effect by tendering equivalent base salary in lieu of the notice period.
- b) In the event of termination of services by either party, the applicable notice period will be
   2 months for the confirmed employees and 15 days for the probationers.



- c) In the event of your serving on the Company a notice of termination of employment by submitting a resignation letter, your release will be governed by the General Terms and Conditions of Employment in force at that point of time, subject to the satisfactory handing over of your duties, responsibilities., Company documents, Company assets, etc. to the relevant parties. The details of this policy are available on our HR website.
- d) Unauthorized absence or absence without permission from duty for a continuous period of 7 days would make you lose your lien on employment. In such case your employment shall automatically come to an end without any notice of termination or notice pay.
- e) You will be governed by the laid down code of conduct of the Company and if there is any breach of the same or non-conformance of contractual obligation or with the terms and conditions laid down in this agreement, your service can be terminated without any notice; notwithstanding any other terms and conditions stipulated herein the Company reserves the right to invoke other legal remedies as it deems fit to protect its legitimate interest.

## 17. Changes to the Employment Terms & Conditions applicable to Employees:

From time to time the Company reserves the right to make necessary changes or modifications to any of the terms and conditions of employment due to its dynamic work environment.

By accepting this offer, you hereby grant your express acceptance and readiness to comply with company rules, regulations and policies in existence together with any changes or modifications made thereof.

## 18. Company Polices:

You acknowledge that the Company operates in a dynamic environment which may, from time to time, require the Company to make changes to its policies.

You also agree that the Company, at its discretion, may accordingly revise, modify, add, delete or replace any of its current policies and that you agree to be bound by all such changes.

## 19. Appointment in Good Faith:

It must be specifically understood that this offer is made based on your proficiency on technical / professional skills you have declared to possess as per your application for employment and your ability to handle any assignment / job independently. In case at a later date any of your statements / particulars furnished are found to be false or misleading or your performance is not up to the mark or falls short of the minimum standard set by the Company, the Company shall have the right to terminate your services forthwith without giving any notice not withstanding any other terms and conditions stipulated therein.

The above terms and conditions are based on the Company's policy, procedures and other rules currently applicable in India and are subject to amendments and adjustments from time to time. In all matters you will be governed by the rules of the Company as shall be in force from time to time.

If you have any queries / clarifications regarding your offer or joining, please contact your Recruiter.

We welcome you to our FactSet family and wish you a long and successful career with us.



## **DOCUMENTS TO BE SUBMITTED ON THE DAY OF JOINING:**

You will be required to submit to our HR Department, a certain set of documents, etc. (as per the below checklist), at the time of reporting for duties and hence you are advised to come prepared accordingly, without fail. Please note that the Company reserves the right not to accept you into the rolls or after such acceptance, to discharge you from the rolls, in case you do not fulfill the requirements as specified in the checklist, particularly submission of documents in proof of your qualifications, experience etc.

## 1. Copy of the Educational certificates.

- a. 10th Standard Marks Memos / Pass certificate.
- b. Intermediate Marks Memos / Pass certificate.
- c. Graduation Marks Memos / Pass Certificate.
- d. Post-Graduation Marks Memos / Pass certificate
- e. Certificates of other Qualifications if any.
- 2. Service certificates / Relieving letters from the previous employers.
- 3. 3 most recent Pay slips.
- 4. Copy of PAN card.
- 5. Residential proof (Telephone / Electricity / License / Passport copy).
- 6. Form-16 / Form-12B from the last previous employer.
- 7. 4 Passport Sized Photographs.



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

K.KAVYA 3-12 Chaitanya Nagar Hyderabad-500097, Telangana. Tel# -

Dear K.KAVYA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

K POOJITHA 34-126 Sivapuri Colony Hyderabad-500097, Telangana.

Tel# -

Dear K POOJITHA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential
TCSL/DT20222955001

TATA CONSLICTANCY SERVICES
Tata Consultancy Services Limited



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

LAMBAKARNAM ANIL KUMAR 2-120 Meerpet, Phase-2 Hyderabad-500092, Telangana. Tel# -

Dear LAMBAKARNAM ANIL KUMAR

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

L SPOORTHI

34-12 Uppal Hyderabad-500097, Telangana. Tel# -

Dear. L.SPOORTHI

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES 1503.
Tata Consultancy Services Librated



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

LAKKA SRAVYA 4-120 Padmavathi Colony, Phase-2,,Boduppal, Hyderabad-500092, Telangana.

Tel# -

Dear LAKKA SRAVYA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

LAMBAKARNAM ANIL KUMAR

2-120

Meerpet, Phase-2 Hyderabad-500092,

Telangana.

Tel# -

Dear LAMBAKARNAM ANIL KUMAR

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of Assistant System Engineer-Trainee in Grade Y. You will be assigned a role in the Infrastructure Services (IS) Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

N PRANAY KUMAR 6-9 Swagath Nagar Hyderabad-500097, Telangana. Tel# -

Dear N PRANAY KUMAR

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade **Y**. You will be assigned a role in the **Infrastructure Services** (**IS**) Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the TCS Confidential

TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

M PRAVEEN
4-222 Swagath Nagar
Hyderabad-500097,
Telangana.
Tel# -

Dear M PRAVEEN

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential
TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

M SAI TEJA 3-120 Padma Colony,Nadergul Hyderabad-500092, Telangana. Tel# -

Dear M SAI TEJA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

M VENKATESH 4-286 Prasanthi Nagar Hyderabad-500097, Telangana

Tel# -

Dear M VENKATESH

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of Assistant System Engineer-Trainee in Grade Y. You will be assigned a role in the Infrastructure Services (IS) Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

M. SABITHA
4-286
Prasanthi Nagar
Hyderabad-500097,
Telangana.
Tel# -

Dear M. SABITHA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES

•



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

MADDINENI VIJAY 120-1 Amaraja Colony Hyderabad-500092, Telangana.

Tel# -

Dear MADDINENI VIJAY

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade **Y**. You will be assigned a role in the **Infrastructure Services** (**IS**) Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSUMERANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

MAROJU MEGHANA

320-1

Sagar Colony Hyderabad-500097,Telangana.

Tel# -

Dear
MAROJU MEGHANA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES School



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

MEDASANI SREEJA 310-1 Sai Colony Hyderabad-500097,Telangana. Tel# -

Dear MEDASANI SREEJA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade **Y**. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential
TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

MADDINENI VIJAY

120-1

Amaraja Colony Hyderabad-500092, Telangana. Tel# -

Dear MADDINENI VIJAY

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of Assistant System Engineer-Trainee in Grade Y. You will be assigned a role in the Infrastructure Services (IS) Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

MAROJU MEGHANA

320-1

Sagar Colony Hyderabad-500097,Telangana.

Tel# -

Dear
MAROJU MEGHANA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

MEDASANI SREEJA 310-1 Sai Colony Hyderabad-500097, Telangana. Tel# -

Dear MEDASANI SREEJA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of Assistant System Engineer-Trainee in Grade Y. You will be assigned a role in the Infrastructure Services (IS) Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

MEKALA UMA MAHESHWAR 2-36/12 HASTINAPURAM Hyderabad-500097, Telangana. Tel# -

Dear MEKALA UMA MAHESHWAR

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade **Y**. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

MUDUGANTI MANVITHA 34-12 Nandi Hills Hyderabad-500097, Telangana. Tel# -

Dear MUDUGANTI MANVITHA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade **Y**. You will be assigned a role in the **Infrastructure Services** (**IS**) Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

N. GANESH 10-11/12,Almasguda Hyderabad-500097, Telangana. Tel# -

Dear N. GANESH

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services** (IS) Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES
Tata Consultancy Services Limited



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

N PRANAY KUMAR

6-9 Janapriya Nagar Hyderabad-500097, Telangana. Tel# -

Dear N PRANAY KUMAR

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

NARESH 12-9 B N REDDY Nagar Hyderabad-500097, Telangana. Tel# -

Dear **NARESH** 

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

P SRIKANTH 10-11/12,Almasguda Hyderabad-500097, Telangana.

Tel# -

Dear P. SRIKANTH

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in the **Infrastructure Services (IS)** Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

(Formerly Nagole Institute of Technology (Institute of Institute of In



Ref: TCSL/DT20222955001/Hyderabad

Date: 24/11/2020

R KEERTHANA

45-85 Beem Reddy Nagar Hyderabad-500085, Telangana. Tel# -

Dear R KEERTHANA

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade **Y**. You will be assigned a role in the **Infrastructure Services** (**IS**) Unit, which is subject to change as per the business requirements of TCSL.

Your gross salary including all benefits will be `3,36,877/- per annum, as per the terms and conditions set out herein. Over and above this, you will also be eligible for Learning Incentives (Readiness Incentive and/or Competency Incentive) basis your performance in TCS Xplore Program which gives you an additional earning potential of upto Rs.60,000 during the first year. Annexure-1 provides the break-up of the compensation package.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore (detailed under Terms &

TCS Confidential TCSL/DT20222955001

TATA CONSTITUTION & SOLUTION A SOLUTION TATA CONSTITUTION & SOLUTION A SOLUTI



Conditions). You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

# **COMPENSATION AND BENEFITS**

#### BASIC SALARY

You will be eligible for a basic salary of `14,784/- per month.

# **BOUQUET OF BENEFITS (BoB)**

Bouquet of Benefits offers you the flexibility to design this part of your compensation within the defined framework, twice in a financial year. All the components will be disbursed on a monthly basis.

The components under Bouquet of Benefits are listed below. The amounts given here for each of the components below are as per pre-defined structure. However you may want to re-distribute the BoB amount between the components as per your tax plan, once you join TCSL. To design your Bouquet of Benefits, you may access the link to BoB in the "Employee Self Service" link on "Ultimatix", the internal portal of TCSL. Taxation will be governed by the Income Tax rules. TCSL will be deducting tax at source as per income tax guidelines.

# 1. House Rent Allowance (HRA)

Your HRA will be `5,914/- per month. While restructuring your BoB amount to various components, it is mandatory that at least 5% of monthly basic pay be allocated towards HRA.

#### 2. Leave Travel Allowance

You will be eligible for annual Leave Travel Allowance which is equivalent to one month's basic salary or a pro-rata amount in case you join during the financial year. This will be disbursed on a monthly basis along with the monthly salary. To avail income tax benefits, you need to apply for a minimum of three days of leave and submit supporting travel documents.

#### 3. Food Card

You will be eligible for a Food Card. It can be used to purchase food items at all domestic VISA enabled restaurants and fast food restaurants including TCS cafeterias. As per the Pre-Defined structure you will be eligible for a Food Card with an amount of `500/-being credited to this card per month. However you may want to re-distribute the BoB amount between the components as per your tax plan, once you join TCSL.

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES



## PERFORMANCE PAY

## **Monthly Performance Pay**

You will receive a monthly performance pay of `1,700/-. The same will be reviewed on completion of your first Anniversary with the company and will undergo a change basis your own ongoing individual performance.

## **Quarterly Variable Allowance**

Your variable allowance will be `600/- per month, and will be paid at the closure of each quarter based on the performance of the company and your unit and to the extent of your allocation to the business unit.

Quarterly Variable Allowance is subject to review on your first anniversary and may undergo a change based on the actual performance of the Company, your business unit and your own ongoing individual performance. The payment is subject to your being active on the company rolls on the date of announcement of Quarterly Variable Allowance.

This Pay/Allowance shall be treated as productivity bonus in lieu of statutory profit bonus.

Performance Pay will be effective upon successful completion of the TCS Xplore Programme.

#### CITY ALLOWANCE

You will be eligible for a City Allowance of `200/- per month. This is specific to India and is linked to your base branch. In the event of a change in your base branch this amount may undergo a change. It will stand to be discontinued while on international assignments. This allowance is fully taxable and subject to review.

# XPLORE/ LEARNING INCENTIVES

You will be eligible for Readiness Incentive AND/ OR Competency Incentive, basis your performance in TCS Xplore Program. The incentives gives you an additional earning potential of upto `60,000 over and above your CTC during the first year. The Learning Incentive pay outs made as per your eligibility are recoverable, if you cease to be employed with TCSL, within 12 months of joining TCSL.

## OTHER BENEFITS

## **Health Insurance Scheme**

TCSL brings the benefit of health insurance cover to you and your dependants under the company's Health Insurance Scheme(HIS).

HIS offers the following benefits:

TCS Confidential TCSL/DT20222955001

# TATA CONSULTANCY SERVICES



### 1. Basic Cover

- i. Entitlement Includes domiciliary expenses up to `6,000/- per insured person per annum and basic hospitalization expenses up to `2,00,000/- per insured person per annum.
- ii. Premium Basic premium for self, spouse and three children is entirely borne by TCSL, provided these members are explicitly enrolled by you under the scheme. Additionally, if you wish to cover dependent parents/parents-in-law or remaining children, the applicable premium per insured person is to be borne by you.

## 2. Higher Hospitalisation

Coverage under Higher Hospitalisation is mandatory. Under this scheme, you and your enrolled dependents will be automatically covered under Higher Hospitalisation benefits.

- i. Entitlement You and your enrolled dependants will be entitled for `12, 00,000/- as a family floater coverage towards hospitalisation expenses, over and above the individual basic coverage.
- ii. Premium For Higher Hospitalisation, a part of the premium will be recovered from your salary and the differential premium will be borne by TCSL.

#### **Maternity Leave**

Women employees are eligible to avail maternity leave of twenty six weeks. Adopting or commissioning mother, may avail maternity leave for twelve weeks. For more details on the benefits and eligibility, once you join, please refer TCS India Policy - Maternity Leave.

# Tata Sons and Consultancy Services Employees' Welfare Trust (TWT)

You will become a member of the TWT, on completion of continuous association of one year from the date of joining TCSL. A nominal annual membership fee of `250/- will be recovered from you for the same. The Trust provides financial assistance by way of grants/ loans in accordance with the rules framed by the Trust from time to time for medical and educational purposes and in case of death of members while in service.

#### Loans

You will be eligible for loans, as per TCSL's loan policy.

# **Professional Memberships**

You will be eligible for reimbursement of expenses towards professional membership as per TCSL's policy.

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

Deccanpark, No 1 Software Units Layout, Madhapur, Hyderabad 500 081 India Tel: 91 40 6667 2000 Fax: 91 40 6667 2222 Website: www.tcs.com Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021 TCS Careers Serviceline: 1800 209 31 LL Email, careers into com



TCS Confidential TCSL/DT20222955001

### TATA CONSULTANCY SERVICES

**Tata Consultancy Services Limited** 

Deccanpark, No 1 Software Units Layout, Madhapur, Hyderabad 500 081 India Tel: 91 40 6667 2000 Fax: 91 40 6667 2222 Website: www.lcs.com Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021 TCS Careers Serviceline: 1800 209 3111 Fmail careers@fcs.com



# RETIRALS

#### **Provident Fund**

You will be a member of the Provident Fund as per the provisions of "The Employees Provident Fund and Miscellaneous Provisions Act, 1952", and TCSL will contribute 12% of your basic salary every month as per the provisions of the said Act.

# Gratuity

You will be entitled to gratuity as per the provisions of the Gratuity Act, 1972.

# TERMS AND CONDITIONS

# 1. Aggregate Percentage Requirements

Your appointment will be subject to your scoring minimum aggregate (aggregate of all subjects in all semesters) marks of 60% or above (or equivalent CGPA as per the conversion formula prescribed by the Board / University) in the first attempt in each of your Standard Xth, Standard XIIth, Diploma (if applicable) and highest qualification (Graduation/ Post Graduation as applicable) which includes successful completion of your final semester/year without any pending arrears/backlogs. As per the TCSL eligibility criteria, marks/CGPA obtained during the normal duration of the course only will be considered to decide on the eligibility.

As communicated to you through various forums during the recruitment process, your appointment is subject to completion of your course within the stipulated time as specified by your University/Institute and as per TCSL selection guidelines.

It is mandatory to declare the gaps/arrears/backlogs, if any, during your academics and work experience. The management reserves the right to withdraw/revoke the offer/appointment at any time at its sole discretion in case any discrepancy or false information is found in the details submitted by you.

# 2. Pre requisites for Joining

To enable your readiness to work on assignments upon joining, we have put together a comprehensive learning program named TCS Xplore which is made available to you digitally. This foundation program will include Online learning content, Webinars, practice sessions & proctored assessments. Further to accepting this Offer letter, you are required to enroll for the TCS Xplore Program and start your learning journey with TCSL. TCSL will make Xplore program available for you upon your offer acceptance. Please note that your joining is subject to successful completion of your TCS Xplore program including the proctored assessment. We encourage you to complete your pre-learning, through TCS Xplore, well before your expected date of joining to avoid delays in onboarding.

TCS Confidential TCSL/DT20222955001

#### TATA CONSULTANCY SERVICES



# 3. Training Period

You will be required to undergo class room and on the job training in the first twelve months (including the TCS Xperience Programme as set out herein below), during which period you will be appraised for satisfactory performance during/after which TCSL would normally confirm you.

This confirmation will be communicated to you in writing. If your performance is found unsatisfactory during the training period, the company may afford you opportunities to assist you and enable you to improve your performance. If your performance is still found unsatisfactory, TCSL may terminate your traineeship forthwith.

However, TCSL may even otherwise at its sole discretion terminate the traineeship any time if your performance is not found satisfactory. The terms and conditions of the training will be governed by TCSL's training policy. TCSL reserves the right to modify or amend the training policy.

If you remain unauthorizedly absent for a consecutive period of 3 days during the training programme, you shall be deemed to have abandoned your traineeship and your name will automatically stand discontinued from the list of TCS Xperience trainees without any further intimation/separate communication to you.

## 4. Working Hours

Your working hours are governed by applicable law. You may be required to work in shifts and/or over time depending upon the business exigencies as permitted by law.

#### 5. Mobility

TCSL reserves the right to transfer you at any of its offices, work sites, or associated or affiliated companies in India or outside India, on the terms and conditions as applicable to you at the time of transfer.

# 6. Compensation Structure / Salary components

The compensation structure/salary components are subject to change as per TCSL's compensation policy from time to time at its sole discretion.

#### 7. Increments and Promotions

Your performance and contribution to TCSL will be an important consideration for salary increments and promotions. Salary increments and promotions will be based on TCSL's Compensation and Promotion policy.

### 8. Alternative Occupation / Employment

Either during the period of your traineeship or during the period of your employment as a

TCS Confidential TCSL/DT20222955001



confirmed employee of TCSL, you are not permitted to undertake any other employment, business, assume any public or private office, honorary or remunerative, without the prior written permission of TCSL.

## 9. Confidentiality Agreement

As part of your acceptance of this appointment as an employee with TCS you are required to maintain strict confidentiality of the intellectual property rights protected information and other business information of TCS and its clients which may be revealed to you by TCS or which may in the course of your engagement with TCS come your possession or knowledge unless specifically authorized to do so in writing by TCS. This Confidentiality Clause shall survive the termination or earlier determination of this Appointment. The detailed Confidentiality related terms and conditions are set out in Annexure 3.

## 10. Service Agreement

As TCSL will be incurring considerable expenditure on your training, you will be required to execute an agreement, to serve TCSL for a minimum period of 1 year after joining, failing which, you (and your surety) will be liable to pay TCSL `50,000/-towards the training expenditure. Service agreement duration of one year refers to continuous service of 12 months from date of joining TCSL and excludes the duration of Leave without pay (LWP) and/or unauthorized absence, if any.

#### 11. Work in SBWS mode

TCS' Secure Borderless Workspaces (SBWS) is a transformative operating model framework that allows seamless deployment of virtual workspaces in a secure manner that enables flexible working options aligned to its business objectives. You may be required to work either from TCS offices/TCS Client offices or from home (remote working) as per the requirements of the project or group you are assigned to work with and as communicated to you by the Unit HR or your supervisor. You are required to abide by the Policy and / or Guidelines issued by TCS from time to time while operating within this framework. For more details, please refer the Policy / Guideline document on Remote Working.

It is essential that you understand the applicable Policy and / or the Guidelines of such flexible working and ensure adherence to TCS Security Policies/Protocols and Confidentiality obligations at all times.

# 12. Overseas International Assignment Agreement

If you are on international assignment, you will be covered by the TCS India Policy-International Assignments (from India to other Countries) from the date of placement for an international assignment. Accordingly, you will be required to sign the Overseas International Assignment Agreement/s and any other applicable related

TCS Confidential TCSL/DT20222955001



documents pertaining to the international assignment for which you are being placed In case of every international assignment that exceeds 30 days, you will be required to serve TCSL as per the Notice Period clause mentioned below.

This is to ensure that the knowledge and information gained by you during your assignment is shared and available to TCSL and its associates. This transfer of knowledge and information is essential for TCSL to continue to serve its clients and customers better. If you are deputed internationally for training, you will be required to sign an agreement to serve TCSL for a minimum period of 6 months on completion of training.

### 13. Terms and Conditions

The above terms and conditions are specific to India and there can be changes to the said terms and conditions in case of deputation on international assignments.

#### 14. TATA Code of Conduct

You are required to sign the TATA Code of Conduct and follow the same in your day-to-day conduct as an associate of TCSL.

#### 15. Notice Period

This contract of traineeship in TCS and subsequent employment post successful completion of your traineeship is terminable by you by giving 90 days notice in writing. It is clearly understood, agreed and made abundantly clear that you shall have to necessarily serve the period of notice of 90 days given by you under this clause. However, upon your serving the notice under this clause, TCSL may relieve you any time during the period of notice at its sole discretion in the interest of business.

- i. This contract of traineeship and subsequent employment post successful completion of your traineeship may be terminated by TCSL by giving you 90 days notice or payment in lieu thereof.
- ii. Your failure to comply with this clause will entail monetary payment of damages to TCS as may be determined by TCS at its sole discretion having regard to the responsibilities shouldered by you while being in the employment of TCS and business continuity.

#### 16. Retirement

You will retire from the services of TCSL on reaching your 60th birthday as per the proof of age submitted by you at the time of joining.

# 17. Pre-employment Medical Certificate

You are required to submit a Medical Certificate of Fitness (in the format prescribed by TCSL) which needs to be verified by a registered medical practitioner having a minimum

TCS Confidential TCSL/DT20222955001

TATA CONSULTANCY SERVICES

9

Tata Consultancy Services Limited



qualification of MBBS to the Induction Coordinator.

# 18. Employment of Non Indian Citizens

In case, you are not a citizen of India, this offer is subject to your obtaining a work permit and / or any other permissions and / or documentation as prescribed by the Government of India.

# 19. Background Check

Your association with TCSL will be subject to a background check in line with TCSL's background check policy. A specially appointed agency will conduct internal and external background checks. Normally, such checks are completed within one month of joining. If the background check reveals unfavourable results, you will be liable to disciplinary action including termination of traineeship/service without notice.

#### 20. Submission of Documents

Please note that you should initiate and complete the upload of mandatory documents on the nextstep portal as soon as the offer letter is accepted (subject to availability of the documents)

Please carry the below listed Original Documents for verification on your joining day.

- Permanent Account Number (PAN) Card You are required to submit a copy of your PAN card along with other joining forms, immediately on joining. As per Indian Income Tax rules, the PAN number is a mandatory requirement for processing salary
- Aadhaar Card
- Standard X and XII/Diploma mark sheets & Certificate
- Degree certificate/Provisional Degree Certificate and mark sheets for all semesters of Graduation
- Degree certificate and mark sheets for all semesters of your Post Graduation(if you are a Postgraduate)
- Overseas Citizenship of India (applicable if you are not an Indian Nationality). For Srilankan Refugee, a Refugee Identity card along with Work Permit is required
- Birth Affidavit on Rs100 stamp paper, if Birth Certificate not in English
- Any other affidavits on Rs100 stamp paper if applicable (name affidavit for multiple names, signature affidavits,

address affidavits etc.)

- Passport / Acknowledgement letter of passport application
- Gap/Break in career affidavit on Rs100 stamp paper, if gap is more than 6 months
- 4 passport sized photographs
- Medical Certificate (Should be made on the format provided by TCS along with the Joining letter)
- An affidavit/notarized undertaking (Non-Criminal Affidavit, should be made on the format provided by TCSL) stating :

TCS Confidential

10

TCSL/DT20222955001



- \*There is no criminal offence registered/pending against you
- \*There is no disciplinary case pending against you in the university
- If you were employed, a formal Relieving letter & Experience letter from your previous employer

The original documents will be returned to you after verification.

In addition to the above original documents, Please carry Xerox copies of the below documents

- \*PAN Card (Permanent Account Number)
- \*Aadhaar Card (Not applicable for Nepal & Bhutan Citizenship)
- \*Passport
- \*NSR F-Card

## 21. TCS Xperience Program

On joining TCSL, you will be given the benefit of formal training (TCS Xperience Program) at our offices, as identified, for such period as TCSL may decide.

The said training forms a critical part of your employment with TCSL and is an ongoing process. TCSL continues to make investment on training and continuing education of its professionals. This will be of immense value to you as a professional and a large part of the ownership and commitment has to come from you.

As TCSL progresses with these initiatives, monitoring performance will be an ongoing process and a formal evaluation will be carried out during the training. If you are requested to join TCSL inspite of you not completing the Xplore proctored assessment, you will be provided Xplore training on premise and the above said evaluation process will stand good. The evaluation criteria which will be very transparent will be used as a basis for allocating people to projects/roles. We would request that the training be taken very seriously to enable you to add maximum value to your professional and personal growth.

### 22. Letter of Appointment

You will be issued a letter of appointment at the time of your joining and after completing joining formalities as per TCSL policy.

# 23. Rules and Regulations of the Company

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time. The changes in the Policies will automatically be binding on you and no separate individual communication or notice will be served to this effect. However, the

TCS Confidential TCSL/DT20222955001



same shall be communicated on internal portal/Ultimatix.

## 24. Compliance to all clauses

You should fulfill all the terms and conditions mentioned in this letter of offer. Failure to fulfill one or more of the terms and conditions and/or failure to clear one or more tests successfully would entitle TCSL to withdraw this offer letter anytime at its sole discretion.

# 25. Data Privacy Clause:

- (a) Your personal data collected and developed during recruitment process will be processed in accordance with the TCS Data Privacy Policy. The personal data referred therein are details related to contact, family, education, personal identifiers issued by government, social profile, background references, previous employment and experience, medical history, skillset, proficiency and certifications, job profile and your career aspirations.
- (b) It will be processed for various organizational purposes such as recruitment, onboarding, background check, project assignment, performance management, job rotation, career development including at leadership level, diversity and inclusion initiatives, global mobility, wellness program, statutory and legal requirements and specific organizational initiatives in force during your tenure in TCS.
- (c) After you join TCS, there would be more sets of Personal Information (PI) attributes processed for various legitimate purposes. All of it will be processed with compliance to applicable laws and the TCS Data Privacy Policy. In some scenarios of your PI processing, you will be provided with appropriate notice and/or explicit consent might be obtained from time to time.
- (d) For the purposes mentioned above, your required PI may be shared with specific vendor organizations who provide services to TCS, e.g. Â background check, health insurance, counselling, travel, transport and visa, payroll services, associate engagement activities, and financial and taxation services.
- (e) As TCS is a global company, your PI may be shared with entities outside India, limited for the purposes mentioned above and/or in this offer letter.
- (f) In case of oversees deputation, available privacy rights would be governed as per regulatory provisions and / or TCS policies/notice provided applicable at your overseas location.

## Withdrawal of Offer

If you fail to accept the offer from TCSL within 7 days, it will be construed that you are not

TCS Confidential TCSL/DT20222955001



interested in this employment and this offer will be automatically withdrawn.

Post acceptance of TCSL Offer letter if you fail to join on the date provided in the TCSL Joining letter, the offer will stand automatically terminated at the discretion of TCSL.

We look forward to having you in our global team

Yours Sincerely,

# For TATA Consultancy Services Limited

Dangey.

Girish V. Nandimath
Global Head Talent Acquisition & AIP

Encl: Annexure 1: Benefits and Gross Salary

Annexure 2: List of TCS Xplore Centres

Annexure 3: Confidentiality and IP Terms



<u>Click here</u> or use a QR code scanner from your mobile to validate the offer letter



#### **GROSS SALARY SHEET**

Annexure 1

Name	Thoyajaksha Kashyap Kristipati
Designation	Assistant System Engineer-Trainee
Institute Name	Pallavi Engineering College

Table 1: Compensation Details (All Components in INR)

Component Category	Monthly	Annual
1) Fixed Compensation		
Basic Salary	14,784	1,77,408
Bouquet Of Benefits #	7,646	91,752
2) Performance Pay**		
Monthly Performance Pay	1,700	20,400
Quarterly Variable Allowance*	600	7,200
3) City Allowance	200	2,400
4) Annual Components/Retirals		
Health Insurance***	NA	7,900
Provident Fund	1,774	21,289
Gratuity	711	8,533
Total of Annual Components & Retirals	2,485	37,722
TOTAL GROSS	27,415	3,36,877
Xplore/ Learning Incentive****		Upto 60,000

<sup>#</sup> Refer to Table 2 for TCSL defined Structure. In case, you wish not to restructure your BoB, TCSL defined Structure as given in Table 2 will be applicable.

<sup>\*\*\*\*</sup> Xplore/ Learning Incentive is paid over and above the CTC during first year, based on your performance in TCS Xplore Program. Table 2: TCSL defined structure for BoB (All Components in INR)

Component Category	Monthly	Annual
House Rent Allowance	5,914	70,968
Leave Travel Assistance	1,232	14,784
Food Card	500	6,000
GROSS BOUQUET OF BENEFITS	7,646	91,752

<sup>\*</sup> Amount depicted will be paid-out on a quarterly basis upon successful completion of the TCS Xplore Program.

<sup>\*\*</sup>The Performance Pay is applicable upon successful completion of the TCS Xplore Program.

<sup>\*\*\*</sup> For HIS - Note that Rs. 7900 if the employee is Single. If the employee is married or married with Children then Rs. 3,900/- per beneficiary needs to be added to the above mentioned amount.



#### **Annexure**

Ahmedabad	Bangalore
TCS XP HR Lead	TCS XP HR Lead
Tata Consultancy Services,	Tata Consultancy Services,
Garima Park,IT/ITES SEZ,Plot # 41,	Gate 1, No 42, Think campus, Electronic City phase II,
Gandhinagar - 382007	Bangalore - 560100, Karnataka
BUBANESHWAR	Chennai
TCS XP HR Lead	TCS XP HR Lead
Tata Consultancy Services,	Tata Consultancy Services,
Training Lab Venue:-Barabati, IRC Block, Ground Floor,	415/21-24, Kumaran Nagar, Old Mahabalipuram Rd,
Tata Consultancy Services Limited, (UNIT-II) - BARBATI	TNHB, Sholinganallur, Chennai, Tamil Nadu 600119
SEZ, IT/ITES SPECIAL ECONOMIC ZONE (SEZ), PLOT NO.	Trans, Shoungarand, Chemia, Talini Nadd 000119
35, CHANDAKA INDUSTRIAL ESTATE, PATIA,	
Bhubaneswar - 751024	
Bridbarieswai 751024	
DELHI – Gurgoan	DELHI – Noida
TCS XP HR Lead	TCS XP HR Lead
Tata Consultancy Services,	Tata Consultancy Services,
Block C, Kings Canyon, ASF Insignia, Gurgaon -	Plot No. A-44 & A-45, Ground, 1st to 5th Floor & 10th
Faridabad Road, Gawal Pahari, Gurgaon - 122003,	floor, Glaxy Business Park, Block - C & D, Sector - 62,
Haryana	Noida - 201 309,UP
Guwahati	
TCS XP HR Lead	Hyderabad
	TCS XP HR Lead
Tata Consultancy Services,	Tata Consultancy Services,
5th Floor, NEDFi House, G.S. Road, Dispur, Guwahati - 781006, Assam	Q City, Nanakramguda, Hyderabad
	VOLVETA
INDORE	KOLKATA
TCS XP HR Lead	TCS XP HR Lead
Tata Consultancy Services,	Tata Consultancy Services Limited,
IT/ITES SEZ, Scheme No. 151 & 169-B, Super Corridor,	Ecospace 1B building, 2nd Floor, Plot - IIF/12 ,New
Village Tigariya Badshah & Bada Bangarda, Tehsil	Town, Rajarhat, Kolkata - 700160, West Bengal OR
Hatod, Indore - 452018,	Auditorium,2nd Floor, Wanderers Building,Delta Park -
Madhya Pradesh	Lords
KOCHI	MUMBAI
TCS XP HR Lead	TCS XP HR Lead
Tata Consultancy Services,	Tata Consultancy Services,
TCS centre, Infopark Road Infopark Campus, Infopark,	Yantra Park, Pokharan Road Number 2, TCS Approach
Kakkanad, Kerala 682042	Rd, Thane, West, Thane, Maharashtra 400606
NAGPUR	PUNE
TCS XP HR Lead	TCS XP HR Lead
Tata Consultancy Services Limited,	Tata Consultancy Services,
Mihan-Sez, Nagpur, Telhara, Maharashtra 441108,	Plot No. 2 & 3, MIDC-SEZ, Rajiv Gandhi Infotech Park,
	Hinjewadi Phase III, Pune - 411057, Maharashtra
Trivandrum	
TCS XP HR Lead	
Tata Consultancy Serives,	
Peepul Park, Technopark Campus ,Kariyavattom P.O.	
Trivandrum - 695581, India	

TCS Confidential TCSL/DT20222955001



**Annexure** 

# **Confidentiality and IP Terms and Conditions**

#### 1. Confidential Information

"Confidential Information" shall mean all Inventions and Know-how, information and material of TCS (including for avoidance of doubt any Confidential Information of its Clients) that comes into the possession or know of the Associate and shall include the following:

- (a) Any and all information processing programs, software, properties, items, information, data, material or any nature whatsoever or any parts thereof, additions thereto and materials related thereto, produced or created at any time by TCS or the Associate in the course of or in connection with or arising out of the Associate's association with TCS. Program/Software shall mean source code and/or machine instructions wherever resident and on whatever media and all related documentation and software.
- (b) All other information and material of TCS relating to design, method of construction, manufacture, operation, specifications, use and services of the TCS equipment and components, including, but not limited to, engineering and laboratory notebooks, reports, process data, test data, performance data, inventions, trade secrets, systems, software, object codes, source codes, copyrighted matters, methods, drawings, computations, calculations, computer programs, narrations, flow charts and all documentation therefore and all copies thereof (including for avoidance of doubt any such material belonging to the Clients of TCS).
- (c) Corporate strategies and other confidential and proprietary material and information, which could cause competitive harm to TCS if disclosed,
- (d) Customer and prospective customer lists, and
- (e) All other information and material, which may be created, developed, conceived, gathered or collected or obtained by the Associate in the course of or arising out of the association with TCS or while in or in connection with or for the purposes of his/her association with TCS or any of the operations and entrusted by TCS to the Associate.



# 2. Associate's Obligations

Associate agrees to treat the Confidential Information as strictly confidential and a trade secret of TCS. Associate agrees not to use, or cause to be used, or disclose or divulge or part with either directly or indirectly the Confidential Information for the benefit of or to any third parties except for or on behalf of or as directed or authorized by TCS or to a person having a valid contract with or need under TCS, any Confidential Information. Upon termination of employment, the Associate agrees to surrender to TCS all Confidential Information that he or she may then possess or have under his or her control.

## 3. Intellectual Property Rights

Associate agrees and confirms that all intellectual property rights in the Confidential Information shall at all times vest in and remain with or belong to TCS and Associate shall have no right title or claim of any nature whatsoever in the Confidential Information. Associate shall promptly disclose to an authorized officer of TCS all inventions, ideas, innovations, discoveries, improvements, suggestions, or reports and enhancements made, created, developed, conceived or devised by him or her arising out of his or her engagement with TCS, including in the course of provision of services to the Clients of TCS and Associate hereby agrees and confirms that all such intellectual property rights shall at all times vest in and remain vested in TCS and agrees to transfer and assign to TCS any interests Associate may have in such intellectual property rights including any interest in and to any domestic or foreign patent rights, trademarks, trade names copyrights and trade secret rights therein and any renewals thereof. On request of TCS, Associate shall execute from time to time, during or after the termination of his or her employment, such further instruments, including without limitations, applications for letters of patent, trademarks, trade names and copyrights or assignments thereof, as may be deemed necessary or desirable by TCS to perfect the title of TCS in the intellectual property rights and to effectuate the provisions hereof. All expenses of filling or prosecuting any application for patents, trademarks, trade names, or copyrights shall be borne solely by TCS, but Associate shall co-ordinate in filing and / or prosecuting any such applications. Associate hereby expressly waives any "artist's rights" or "moral rights", which Associate might otherwise have in such intellectual property rights.



## 4. Prior knowledge

Associate acknowledges that prior to his or her appointment by TCS, he or she had no knowledge of the Confidential Information of TCS and that such Confidential Information is of a confidential and secret character and is vital to the continued success of TCS's business. Associate further acknowledges that he or she is associated with TCS in a capacity in which he or she will become acquainted with all or part of such Confidential Information. In order to safeguard the legitimate interests of TCS in such Confidential Information, it is necessary for TCS to protect such Confidential Information by holding it secret and confidential.

## 5. Use of third party material

Associate expressly agrees that it shall not in the course of his or her association with TCS and while working on the premises or facilities of TCS or its Clients or in connection with the development of any intellectual property rights or work for or on behalf of TCS, use any third party material or intellectual property rights except those intellectual property rights provided by TCS or expressly authorised by TCS or without having proper authorisation or license or approval of the respective owner of such intellectual property rights.

# 6. Security policies and Guidelines.

Associate agrees to abide by and be bound by any and all policies, documents, guidelines and processes including IP, Security and Confidentiality of TCS in force from time to time whether expressly endorsed or not.

### 7. Working in SBWS Framework:

Associate may be required to work in TCS offices or its Client premises or from home (remote working) as per the directions of supervisor and / or the provisions of the applicable policy.

Associate understands that working in this hybrid environment may have higher confidentiality and information security risks. Associate acknowledges that when working remotely the Associate:

- (a) will work only in a private, secured work area in compliance with the guidelines issued and amended from time to time.
- (b) will comply with and work in a manner consistent with TCS Data Privacy and Security Policies/Protocols.

TCS Confidential TCSL/DT20222955001



- (c) will bring to the notice of HR of the Unit to any circumstances that prevent Associate from working in a manner consistent with TCS data privacy and security policies/protocols.
- (d) will inform the HR of the Unit if the Associate shares a home with any family member or an individual who is employed by a competitor of TCS or TCS client the Associate is assigned to, or if any other circumstances at home exist which implicates the TCS Code of Conduct Conflict of Interest provision.
- (e) will ensure utmost care and adhere to Confidentiality, IP Protection / Non-Disclosure obligations.
- (f) will be using the Company allotted laptop or similar authorized computing device (together called "official asset") only to connect to TCS network/customer network through authorized means (or the Customer provided laptop to access the customer network if so, mandated by the Customer).
- (g) will not allow anybody to share the official asset being used.

# 8. Restriction on Associate's Rights

Associate agrees that he or she shall not make, have made, replicate, reproduce, use, sell, incorporate or otherwise exploit, for his or her own use or for any other purpose, any of the Confidential Information including intellectual properties of TCS that is or may be revealed to him or her by TCS or which may in the course of his or her employment with TCS come into his or her possession or knowledge unless specifically authorized to do so in writing by TCS.

#### 9. No License

TCS and Associate agree that no license under any patent or copyright now existing or hereafter obtained by TCS is granted, agreed to be granted, or implied by the terms of this Agreement, or by the disclosure to Associate of the Confidential Information.



## 10. Equitable Rights

Associate acknowledges that any Confidential Information that comes into the possession and / or knowledge of Associate is of a unique, highly confidential and proprietary nature. It is further acknowledged by Associate that the disclosure, distribution, dissemination and / or release by Associate of the Confidential Information without the prior written consent of TCS or any breach of this Agreement by Associate will cause TCS to suffer severe, immediate and irreparable damage and that upon any such breach or any threat thereof, TCS shall without prejudice to any other remedies available to it, be entitled to appropriate equitable relief including the relief of specific performance and injunctive relief, in addition to whatever remedies it might have at law.

# 11. General

- (a) The provisions hereof shall be interpreted, determined and enforced in accordance with the laws of India.
- (b) In the event of any dispute or disagreement over the interpretation of any of the terms herein contained or may claim or liability of any party including that of surety, the same shall be referred to a person to be nominated by TCS, whose decision shall be final and binding upon the parties hereto. Subject to the above, the arbitration shall be governed by the Arbitration and Conciliation Act, 1999 or any modifications or re-enactment thereof. Associate confirms that the fact that the arbitrator shall be a nominee of TCS shall not be a ground for objecting to such arbitration or challenging the decision of the arbitrator. The venue of arbitration shall be Mumbai. Subject to the above arbitration clause, the Parties agreed to the binding jurisdiction of the Courts at Mumbai under the laws of India.
- (c) If any provision hereof shall be found by a judicial tribunal to be contrary to governing law, it shall be deemed null and void without annulling or rendering invalid the remainder of the Agreement and if the invalid portion is such that the remainder cannot be sustained without it, the Parties herein shall find a suitable replacement to the invalid portion that shall be legally valid.
- (d) This Confidentiality clause along with other documents executed by Associate or referenced in any such documents constitutes the entire understanding between the parties and supersedes all prior agreements and understandings pertaining to the subject matter thereof. No delay of omission of either Party in exercising or enforcing any of their rights or remedies hereunder shall constitute a waiver thereof.



- (e) This Confidentiality clause may not be amended except in writing signed by authorized representatives of both parties.
- (f) The obligations of Associate in terms of this Confidentiality clause shall continue during the term of or in the course of the employment of the Associate with TCS and shall continue thereafter in perpetuity.





14 March 2020

# Offer of Employment

### Dear JAKKIDI SWETHA REDDY

Congratulations!

We are pleased to confirm our offer of employment to you in our organization as QA Associate I. You will be expected to join us between JUNE 2020 We will confirm your date of joining as you approach completion of your final year course examination.

You will be based in our Hyderabad office. We extend this offer and the opportunity with great confidence in your abilities based upon your credentials and the information shared during your interview. We feel that you will be able to make an outstanding contribution to our organization.

Your annual total cost to the company is 3.6LPA, and will be subject to statutory and other deductions as per employer policies and practices.

The details of your compensation breakdown are provided in the Annexure A.

Your compensation details are confidential and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure B.

Please provide your response indicating your acceptance of our offer as per the terms and conditions mentioned in the Annexure-B within 2 working days of receipt of this letter, after which period this offer shall lapse automatically.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming market leaders. We assure you of our support for your professional development and growth.

Yours Sincerely,

Tirumala Reddy Koduri Senior Manager - Recruiting,

**Human Resources** 

5<sup>th</sup> Floor Block 3

DLF CyberCity@Hyderabad Plot no 129 to 132 Andhra Pradesh India | 91 4044557000

Opposite APHB Colony

91-4044557001

Gachibowli, Hyderabad - 500 019

U72900AP2007PTC068441