



# PALLAVI ENGINEERING COLLEGE

Approved by AICTE, New Delhi & Affiliated to JNTU Hyderabad  
accredited by ISO 9001 : 2015 | ISO 14001 : 2015 | ISO 45001 : 2018  
Nagole, Hyderabad, R R Dist 501006, Telangana State, India  
www.pallaviengineeringcollege.ac.in

COLLEGE CODE: 6F



## DEPARTMENT ADVISORY COMMITTEE (DAC)

The CIVIL Department has constituted Department Advisory Committee to monitor/access all departmental activities and to obtain directions for improving the quality of programs offered. The composition consists of Head of the Department, one Senior Academician from University/other Institutions, one Industrial nominee, two senior faculty members.

| S. No. | Name of the Members (composition)                     | Designation |
|--------|---|-------------|
| 1.     | Mrs. M. PRIYAMVADHA Assoc. Professor,                 | HOD         |
| 2.     | Dr. VVVS.MURTHY, Director [ Q Engg Prospects Pvt.Ltd] | Member      |
| 3      | Mr. A.MAHESH YADAV, Assoc. Professor,                 | Member      |
| 4.     | Mr. R. JAIPAL, Assoc. Professor,                      | Member      |

### The functions of the committee:

- Committee is empowered to define and modify department Vision, Mission Statements, PEOs, and PSOs with reference to feedback from stake holders
- Approve the curriculum gaps and submit report to University Board of Studies.
- To identify faculty adequacy and send report to faculty recruitment authority at the institution level.
- Approve department academic calendar and plan of action.
- Approve equipments/License software requirements and submit a report to Institutional level committee.
- To appraise the Publications of faculty/students under Research and Development (R&D).
- Report from Program Assessment committee (PAC).
- Analyze the results submitted by Time table & Result analysis committee (TRAC) for further remedial actions to be taken.
- The chairman has to submit the minutes to the Institutional advisory Committee and University Board of Studies for further approvals.



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Accredited by AICTE, New Delhi & Affiliated to JNTU Hyderabad  
 Established by M/s. Pallavi Engineering & Technology Pvt. Ltd.  
 Bangalore, Hyderabad & D. C. Road, Secunderabad, Telangana, India  
 www.pallaviengineeringcollege.ac.in

COLLEGE CODE: 6F



Ref: Academic/DAC-CIVIL/2023-24/1

Date: 19-08-2023

## Minutes of the Meeting of DAC Members

The First Department Advisory Committee was conducted on 19-08-2023 in Seminar Hall  
 Members Present:

| S.No | Name of the DAC Members             | Affiliation  | Signature |
|------|-------------------------------------|--|-----------|
| 1    | Dr. VVVS.MURTHY<br>(Director)       | Director (Technical)<br>Q Engineering Prospects Pvt.Ltd  |           |
| 2    | Mrs. M.Priyamvada<br>(Convener)     | Head, Assoc. Professor<br>Department of CIVIL Engineering, Pallavi Engineering<br>College, Hyderabad |           |
| 3    | Mr. A.MAHESH YADAV<br>(Co-Convener) | Assoc. Professor,<br>Department of CIVIL Engineering, Pallavi Engineering<br>College, Hyderabad      |           |
| 4    | Mr. R JAIPAL<br>(Co-Convener)       | Assoc. Professor,<br>Department of CIVIL Engineering, Pallavi Engineering<br>College, Hyderabad      |           |

### Agenda of the Meeting

- ✓ Welcome Address
- ✓ Detailed Presentation of Departmental activities by the IOD covering all the aspects
- ✓ feedbacks from the members
- ✓ Vote of thanks

### Minutes of the Meeting

1. The meeting started with a welcome address by Co-Convener, Mr. A.MAHESH YADAV Assoc. Professor, Department of CIVIL, extending a warm welcome to the Department Advisory Committee members.
2. Convener Mrs. M.Priyamvada, Associate Professor & Head, Department of Civil narrated the purpose of Department Advisory Committee meeting and the importance of Outcome based Education.



3. The presentation covered the following topics

- ❖ Institutional details and Approval Process
- ❖ Vision, Mission, PEOs, PSOs
- ❖ Programme Curriculum and Syllabus
- ❖ Industry Interaction
- ❖ Course Outcome & Program Outcome Attainments
- ❖ Students Performance
- ❖ Faculty Information and Contribution
- ❖ Facilities and Technical Support
- ❖ Continuous Improvement
- ❖ Student Support Systems
- ❖ Department Achievements
- ❖ Future Plan

4. Convener presented the process being followed in evolving the Department's Vision, Mission, Program Educational Objectives, & Program Specific Outcomes and presented the statements for review to the DAC members.

5. Convener presented Academic year wise progress of the department as follows:

- Jawaharlal Nehru Technological University, Hyderabad prescribed Curriculum and Syllabus for Regulation R 22.
- The major topic of finding the gap in curriculum and identifying the scheme to bridge the gap
- Value Added Courses, IPT, Industrial Trainings, Online Course and Internships.
- Teaching Learning Process - Activities for advance learners and slow learners, online course details, Quality of Internal Assessment, Student Projects.
- Performance in End Semester Examination with details of Rank holders.
- Placement and Higher studies details - Year wise.
- Student support systems such as Feedback systems, Mentor system, Co-curricular & Extra - Curricular activities, Student scholarships.
- Faculty information and contributions in FDPs, Workshops, Industrial Visit, Academic Research and Funded research.
- Academic - Industry Interaction through MOUs, Industrial Visit, Internships, IPT etc.
- Department Achievements.

6. After the detailed presentation, the suggestions for Improvement, Operational planning was invited from the members.

7. Initially the members congratulated the process of the department growth with the involvement and stakeholders.

8. Dr. VVVS.MURTHY : suggested the following points:

- ❖ The entrepreneurship skills can be developed with proper guidance.
- ❖ The students should be identified right from the second year and should be given awareness about various schemes of the central schemes of the central government and start-ups

9. Mr. A.MAHESH YADAV : suggested the following points:

- ❖ The Progress of the department in all aspects is going on the right path and she suggested the points related to accreditation.
- ❖ In the Vision statement in future:
  - ✓ Entrepreneurs can be included
- ❖ Suggestions in Program Educational Objective & Mission matrix were given.
- ❖ In framing the Vision, Mission, PEO, PSO - suggestions from employers and alumni can also be considered.
- ❖ In PEO-2, Modeling can be included along with design, analyze, develop and implement in future
- ❖ The PSO statement can be limited ( 2 to 3) in future.
- ❖ Number of course outcome not more than 3 is preferable.
- ❖ One of the metrics for subject allocation can be based on NPTEL online course.
- ❖ In quality assessment, the reason for rejecting and selecting a question paper out of 2/3 may be collected from Exam Cell.
- ❖ The details of Skill development for Non-teaching staff members can be included.
- ❖ The value added courses for entrepreneurship can also be offered.
- ❖ In all the laboratory courses, compulsory mini projects can be included.
- ❖ In order to inculcate the habit of reading textbook, open book test with challenging questions may be conducted.
- ❖ Analysis about the placement experience and previous year placement statistics can be done to improve more number of placements and it helps to find the weaker area.

10. The meeting was closed by extending a heartfelt vote of thanks by the convener for the valuable suggestions shared by each member towards the progress of the department and she assured the suggestions will be implemented in the forthcoming semesters. Finally, she thanked all members for attending the first DAC meeting with a request to provide long-term support for the prospective development of the department.

Prepared by: Mrs. M.Priyamvada  
HEAD OF THE DEPARTMENT  
Civil Engineering  
Pallavi Engineering College

Copy to: 1) All faculty members for needful action  
2) File

Approved By: Principal  
PALLAVI ENGINEERING COLLEGE  
(Formerly Nagole Institute of Technology & Science)  
Kuntloor (V), Abdullapurmet (M)  
Jerabad, R.R. Dist-501505, Telangana





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 Margala, Hyderabad, N.S. Chowdary, Telangana State, India  
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Ref: PEC/CIVIL/DAC/02

Date: 14-02-2024

## Circular

The Third Department Advisory Committee meeting is scheduled on 14-02-2024 (WEDNESDAY) from 10.00 AM to 11.30 AM Seminar Hall. All DAC members and faculty members are invited to attend the meeting. The agenda are given below.

| Sl.No            | Topics to Present  | Faculty In Charge       |
|------------------|--|-------------------------|
| 1.               | Welcome Address  | Mrs. MPRIYAMVADHA       |
| 2.               | Dissemination of Vision, Mission, PEOs and PSOs  | Mr. A.MAHESH YADAV      |
| 3.               | Review of previous meeting (2nd DAC) and Review of Quality Objectives  | Mr. V.SHIVA KUMAR       |
| 4.               | Teaching and Learning Process <ul style="list-style-type: none"> <li>Innovative Practices / Curriculum Gap and Content beyond Syllabus</li> </ul>  | Mr. R.JAIPAL            |
| 5.               | Laboratory <ul style="list-style-type: none"> <li>Additional lab experiments and Virtual Lab</li> </ul>  | Mr. G.VENKATESWAR REDDY |
| 6.               | Course Outcomes and Program Outcomes <ul style="list-style-type: none"> <li>Assessment Methods</li> <li>Attainment of Cos. Pos, PSOs with program effectiveness</li> <li>Action taken for outcome attainment</li> <li>Correctiveness and preventiveness</li> </ul>   | Mr. V.SHIVA KUMAR       |
| 7.               | Students Performance <ul style="list-style-type: none"> <li>Result Analysis</li> <li>Internship and implant Training</li> <li>Student Project</li> <li>Student Achievements</li> </ul>   | Mr. SYED MUJEEB         |
| 8.               | Department and Industry Interaction <ul style="list-style-type: none"> <li>Industry Projects</li> <li>Publication with industry</li> <li>MoUs</li> </ul>   | Mr. T. NARESH           |
| 9.               | Students feedback related to teaching and learning <ul style="list-style-type: none"> <li>Training and Placement Progress</li> <li>Feedback from Recruiters and Employers</li> </ul> Alumni Interaction and Contribution <ul style="list-style-type: none"> <li>Feedback received from the Alumni</li> </ul> | Ms CH. KAVYA            |
| 10.              | Faculty Contribution <ul style="list-style-type: none"> <li>Participation</li> <li>Publication - Conference / Journal /Book Chapter Patent &amp; Copy rights</li> <li>Research Proposals</li> </ul>  | Mrs. G.VIJAYA PARIMALA  |
| 11.              | Activity leads to Quality Improvements   | Mr. R.SRIKANTH          |
| Any other matter |  |                         |
| 12.              | Vote of Thanks   | Mrs. Y.DIVYA            |

HOD (CIVIL)  
 HEAD OF THE DEPARTMENT  
 Civil Engineering  
 Pallavi Engineering College

PRINCIPAL  
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 Kuntloor (V), Abdullapurmet (M)  
 Jerabad, R.R. Dist-501505, Telangana

Copy to

- 1) All DAC members and faculty members through email
- 2) File
- 3) The members present in the meeting were given below

|  |  |
|--|--|
| <b>Members Present :</b><br><br>1. Dr. VVVS.MURTHY,<br>2. A.MAHESH YADAV, Academic Member<br>3. Mrs. M.Priyamvada, Assoc Professor & Head of civil | <b>Faculty members-Dept.of CIVIL,PEC</b><br><br>1 A.MAHESH YADAV<br>2 V.SHIVA KUMAR<br>3 R.JAIPAL<br>4 R.SRIKANTH<br>5 G.VENKATESWAR REDDY<br>6 SYED MUJEEB<br>7 Y.DIVYA<br>8 T.NARESH<br>9 CH.KAVYA<br>10 G.VIJAY PARIMALA<br><br><b>Alumni Members</b><br>1 N.NIKILESH REDDDY<br>2 N.HYMAVATHI |
|--|--|

| SL.N o. | Agenda  | Target Date | Points discussed   | Responsibility                   |
|---------|---|-------------|--|----------------------------------|
| 1.      | Review of previous Department Advisory Committee Meeting-II     | Continuous  | Minutes of third Department Advisory Committee Meeting. The implementation of suggestions given by the advisory committee members in the previous meet was reviewed by the members.  | Coordinators and faculty members |
| 2.      | Teaching and Learning Process (TLP)                             | Continuous  | Presented Circular Gap Identification Process, Curriculum Gap Fulfillment, Innovative Practices and Reforms in Teaching, Action taken for advanced and Slow Learners, Quality in Internal Assessment Test, Laboratory Facilities | All the faculty members          |
| 3.      | Course Outcomes, Program Outcomes and Program Specific Outcomes | Continuous  | Presented the Attainment of COs, POs, PSOs with Program Effectiveness  | All the faculty members          |






|     |  |                            |   |  |
|-----|--|----------------------------|---|--|
| 4.  | Students Performance   | Continuous                 | Result Analysis of End Semester Examination 2022-23   | All the student members, subject handling faculty members          |
| 5.  | Department and Industry Interaction  | Continuous                 | Involvement of Industrial experts in the project review committee and Department Advisory Committee. Industry Institute Interactions and its Impact - Internship / Industrial Training Progress   | All the faculty members & Internship / In-plant training in-charge |
| 6.  | Student feedback related to teaching and learning, Training and Placement Progress, Feedback from Recruiters and Employees | Continuous                 | Feedback from Stakeholders and Review of Feedback of Stakeholders - Students / Parents / Alumni / Recruiters  | All the students, Class Advisor, Mentor and Placement Coordinator  |
| 7.  | Alumni Interaction and Contribution  | Continuous                 | Alumni Interaction and Alumni Suggestions   | Alumni coordinator   |
| 8.  | Faculty Contribution   | Continuous                 | Faculty - Cadre Proportion & Qualification, Specialization, Student Faculty Ratio (SFR), Retention, Publications, Participation, Funded Projects Details, Faculty Online Course complete details (2022-23).   | All the faculty members & PEC                                      |
| 9.  | Activity leads to Quality Improvements   | Continuous                 | Student Online Course Completion details (2022-23), Career Guidance Cell Activities   | All faculty members  |
| 10. | Members suggestion for Improvement   | Before Commencing next DAC | <ul style="list-style-type: none"> <li>To encourage the faculty members to publish in SCI/WOS/SCIE that will be helpful in getting funded projects from the funding organization.</li> <li>To celebrate failures — the criteria for evaluating the mini projects/students should be how they have tried, milestones achieved and where they have failed. This will allow the student to have more handsome training on their project.</li> <li>To call the normal mason in to the institute and sit with the</li> </ul> | All faculty members  |

|  |                                       |  |  |                        |
|--|---------------------------------------|--|--|------------------------|
|  | Members suggestion<br>for Improvement |  | <p>students because, in many situations students cant able to converse with an masonary, plumber, etc.,</p> <ul style="list-style-type: none"> <li>• To make the students to understand the basic operation of concrete mixing by providing them the hands on experience.</li> <li>• To promote interdisciplinary projects relevant to the problems associated With the college</li> <li>• To conduct a monthly Question and Answer session by creating the open forum with students and faculty members to answer the questions asked by the students which helps the students and the faculty members to enrich their knowledge.</li> <li>• To conduct a monthly session on reading the Journal paper published by the faculty members for the students from the First year onwards to inculcate the quality of research and research paper</li> <li>• To promote the student to take elective courses from Courser and the credits should be given to the students after successful completion of the course.</li> <li>• To create Wall/Hall of Fame to improve the innovative projects and those projects can be presented in the Innovation Day</li> </ul> <p><b>HOD Suggestions:</b></p> <ul style="list-style-type: none"> <li>• PSOs should be fine-tuned, specific to the department and program, should tell the strength of the department.</li> <li>• PSOI can be changed specific to the course; it is so generic with the mix of all the foundational courses which does not highlight the strengths of the department.</li> </ul> | All faculty<br>members |
|--|---------------------------------------|--|--|------------------------|



|  |                                       |  |  |                        |
|--|---------------------------------------|--|--|------------------------|
|  | Members suggestion<br>for Improvement |  | <p><input type="checkbox"/> PEOs can be changed such that it should describe the career and professional accomplishments of the students who were graduated from the institution. It should describe the capability of the students to get placed in MNCs, become entrepreneur, and go for higher education.</p> <p><input type="checkbox"/> Improving good quality publication will have more impact on getting the funded projects.</p> <p><input type="checkbox"/> CO — PO mapping can be done using whole numbers instead of decimal numbers by practicing top down approach for OBE.</p> <p><b>Academic Member Suggestion</b></p> <p><input type="checkbox"/> The concepts taught in the class should be related with the real time application. The alumni details can be collected, they can be categorized into various domains and make the students to have interaction with them to understand the domain related importance for the subject.</p> <p><input type="checkbox"/> The students should be made to understand the impact of the subject related to their career.</p> <p><input type="checkbox"/> The students should analyze their project and able to divide it into software, hardware, applications and future scope of the project.</p> <p><b>Alumni Member Suggestion</b></p> <p><input type="checkbox"/> To encourage the students to register for such as competitive exams ATE/CAT/MAT/TOEFL/IELTS, etc., and get a valid score to pursue their higher education in reputed institutions in India and Abroad. Incentives can be given to the students with valid score in the above mentioned exams.</p> <p><input type="checkbox"/> To encourage the faculty members to register for competitive exams</p> | All faculty<br>members |
|--|---------------------------------------|--|--|------------------------|

|  |                                       |  |  |   |
|--|---------------------------------------|--|--|---|
|  | Members suggestion<br>for Improvement |  | suchas GATE/NET/TOEFL/IELTS,<br>etc., and get a valid score to pursue<br>their higher education in reputed<br>institutions in India and Abroad.<br>Incentives can be given to the<br>faculty members with valid score in<br>the above mentioned exams. | All faculty<br>members  |
| Prepared by:<br><br>Department NAAC Coordinator |                                       |  | Verified by:<br><br>HOD   | Approved by:<br><br>PRINCIPAL<br>PALLAVI ENGINEERING COLLEGE |

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